KS2 Teacher Job Description

POSITION : CLASS TEACHER

REPORTS TO : HEADTEACHER

RESPONSIBLE FOR :

GRADE : MPS

**KEY PURPOSE OF THE JOB**

To take responsibility for the education and welfare of a designated class of children in accordance with the current School Teachers’ Pay and Conditions document, having due regard to the requirements of the New National Curriculum, National Standards for teachers and LEA and school policies.

**MAIN ACTIVITIES**

1. To take responsibility for planning and implementing appropriate work programmes for all children in the designated class, within the framework of national and school policies.
2. To maintain assessment records and report on pupils’ progress to senior staff and to parents and carers, in accordance with school policy.
3. Maintain the positive ethos and core values of the school, both inside and outside the classroom.
4. Contribute alongside colleagues to constructive team working amongst staff, parents and Governors.

**PRINCIPAL ACCOUNTABILITIES**

1. To plan work for the class in accordance with national, LEA and school curriculum policies and in co-operation with subject and phase leaders to ensure that the children experience a broad, balanced, relevant, stimulating and differentiated curriculum.
2. To ensure a close match between the learning experience offered and the individual needs of the children in the class, so as to give each child an opportunity to achieve the maximum of his/her capability.
3. To make appropriate educational provision for children with SEN and those More Able and Talented, with support from the SENCO and Co-ordinators.
4. To set clear targets, based on prior learning for pupil attainment.
5. Where possible to make sure that the majority of the children’s work is closely linked to first hand practical experience.
6. To provide children with opportunities to manage their own learning and become independent learners.
7. To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation and discipline.
8. To foster each child’s self-image and esteem and establish relationships which are based on mutual respect.
9. To maintain a high standard of display both in the classroom and in other areas of the school.
10. To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
11. To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work.
12. To access children’s progress, maintain records and provide written reports to parents and carers in accordance with school policies.
13. To communicate and consult with parents and carers and with the outside agencies, as necessary, about children’s progress and attainment.
14. To ensure that the school’s aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every day classroom organisation and practice.
15. To liaise with support staff from school from the LEA and from other external bodies as required.
16. To take responsibility for the management of other adults in the classroom.
17. To take up the opportunity for continuous professional development through self-directed reading, course and in-service training.
18. To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.