|  |  |  |
| --- | --- | --- |
| **CATEGORY** | **ESSENTIAL** | **DESIRABLE** |
| **APPLICATION** | * Supporting letter of no more than 500 words
 |  |
| **QUALIFICATIONS** | 1. Good general education with good standard of literacy and numeracy
2. TA level 3 Qualification
 | 1. Child Protection Training Level 2
2. Team Teach Training
 |
| **EXPERIENCE** | * Experience of working with children and families in a variety of settings
* Dealing positively with young people with behavioural, emotional and learning difficulties
* Helping children to overcome barriers to learning
 | 1. Local knowledge would be an advantage but not essential
 |
| **SKILLS** | 1. An ability to communicating effectively with members of the public, other agencies, children and their parents/carers
2. Ability to work in partnership with parents, carers, and other agencies
3. Ability to undertake direct work with children, young people, parents and carers
4. Ability to produce clear, literate and appropriate records, reports and correspondence for a wide audience
5. Ability to organise own work
6. Ability to recognise the limits of own accountability and responsibility, and to seek appropriate support, advice and supervision
7. Ability to work in partnership with teachers and other school staff in order to develop strategies to support young people in achieving their potential
 | 1. Demonstrate very good written and oral communication skills
 |
| **SPECIAL KNOWLEDGE** | 1. Ability to write action plans for individual children
2. An understanding of the needs of all children, whatever their background
3. Issues faced by children and families from all backgrounds
 | 1. Child Protection policies and procedures
 |
| **PERSONAL ATTRIBUTES** | 1. Provide high quality care guidance and support for pupils and parents
2. Evidence of being able to build and sustain effective working relationships with staff, Governors, parents and the wider community
3. Flexibility and adaptability in order to be able to mix and work with a wide range of people
4. Ability to stay calm, prioritise and organise workload and think rationally under pressure
5. Be enthusiastic and show a sense of humour
 | 1. A willingness to become involved in the corporate life of the school and its community.
 |