JOB DESCRIPTION

CLEANER – GLENDENE SCHOOL

The main duties and responsibilities needed for the position of cleaner.

* To ensure all waste bins are emptied and refuse is removed and taken to designated disposal point to ensure site is clean and tidy and meets health and safety requirements
* To clean all furniture and fittings including ledges and pipe work and radiators
* Carry out vacuuming in all carpeted areas
* Clean all other floor areas appropriately
* Use floor scrubbing machines when required
* To assist in the whole school clean during school closure as per the school cleaning programme
* Check windows and doors are free from damage and closed
* To attend any training courses relevant to the post
* Team work
* Ability to present oneself as a role model to pupils in speech, dress, behaviour and attitude
* Ability to work methodically
* Knowledge of Health and Safety, COSHH, manual handling etc
* Responsible for cleaning equipment
* Support colleagues
* Take direction from caretaker and assistant caretaker if and when applicable
* Ultimately responsible to Head Teacher.