**ST MARY MAGDALEN’S RCVA PRIMARY SCHOOL**

**HEADTEACHER CRITERIA FOR APPOINTMENT**

*Please note source of evidence of fulfilled criteria: Application Form - A Letter – L Statement - S References – R Interview - I*

**TRAINING AND QUALIFICATIONS**

|  |  |  |
| --- | --- | --- |
|  | **Essential or Desirable** | **Evidence** |
| Practising Catholic | E | R |
| Qualified teacher status | E |  |
| Degree | D |  |
| National Professional Qualification for Headship | D |  |
| CCRS/CTC or commitment to obtain the certificate | D |  |
| Professional development or training undertaken in preparation for headship in a Catholic School | E |  |

**EXPERIENCE OF TEACHING AND EDUCATIONAL LEADERSHIP**

|  |  |  |
| --- | --- | --- |
|  | **Essential or Desirable** | **Evidence** |
| Experience of headship *(add details e.g. size, type of school)* | **D** |  |
| Experience of deputy/assistant headship | **E** |  |

**PROFESSIONAL KNOWLEDGE AND UNDERSTANDING**

*[Compiled with reference to the National Standards]*

The successful candidate will be able to demonstrate skill, knowledge and understanding in the areas listed below.

|  |  |  |
| --- | --- | --- |
|  | **Essential or Desirable** | **Evidence** |
| **A distinctive personal vision for a Catholic school** | **All E** |  |
| * a clear vision for an effective Catholic school |  |  |
| * The role of the Headteacher in leading the spiritual development of pupils and staff |  |  |
| * The central place of Religious Education as a core subject in the school’s curriculum |  |  |
| * The implications for a Catholic school in a diverse community |  |  |
| * Current educational issues, including national policies, priorities and legislation and any implications of these for Catholic schools |  |  |
| * The role of the Governing Body in Catholic Voluntary Aided schools |  |  |
| * Strategies and procedures to ensure the safeguarding of children and young people |  |  |
| * Strategies for strengthening a school’s link with the wider community including parents, carers and the parish community |  |  |
| * Leading collective worship |  |  |
| **The process of strategic planning for school improvement** | **All E** |  |
| * The principles and practice of effective school self-evaluation including data analysis |  |
| * The principles and practice of effective teaching, learning and assessment |  |  |
| * Strategies to promote and sustain individual and team professional development * Ability to demonstrate the link between effective school evaluation and raising achievement |  |  |

**PERSONAL AND PROFESSIONAL QUALITIES AND ATTRIBUTES**

The successful candidate will be able to provide evidence of personal capacity to:-

|  |  |  |
| --- | --- | --- |
|  | **Essential or Desirable** | **Evidence** |
| Communicate effectively to a range of audiences and in a range of media | E |  |
| Build and maintain effective relationships   * Prioritise, plan and organise themselves and others * Seek and take account of the views of others * Develop effective teamwork | E |  |

**APPLICATION FORM AND LETTER**

|  |  |  |
| --- | --- | --- |
|  | **Essential or Desirable** | **Evidence** |
| Application form to be completed in full and legible | E | A |
| Supporting statement to be clear, concise and related to the specific post and appointment criteria *(two sides of A4; font 12; portrait)* | E | L/S |

**CONFIDENTIAL REFERENCES AND REPORTS**

|  |  |  |
| --- | --- | --- |
| A positive and supportive written faith reference from a priest where the applicant regularly worships. | E | R |
| A positive recommendation from current employer or Headteacher | E | R |
| A second professional reference | E | R |