|  |  |  |
| --- | --- | --- |
| **Person Specification: 0.8 Teaching Assistant with additional responsibility for transition at KS 2 to 3** | | |
|  | **Essential** | **Desirable** |
| **Qualifications/Attainments** | * A teaching assistant qualification at NVQ Level 3 relevant to Key Stages 2 and 3. * Minimum requirement 5 GCSEs at A-C including English and Maths | * A valid First Aid certificate |
| **Experience** | * Experience of working in a school environment * Experience of working with vulnerable pupils or those with Special Educational Needs * Experience of planning and evaluating learning activities * Experience of having been involved in planning programmes of learning for individuals, groups and whole classes | * Working with children for whom English is an additional language |
| **Skills, knowledge and aptitude** | * Ability to work within the LA and school’s policies and guidelines * Working knowledge of the national curriculum key stages and government strategies * Ability to use ICT effectively to support teaching and learning * Ability to relate well with children and adults * Ability to work independently with individual children, small groups of children and whole classes * Ability to be adaptable and use initiative to work autonomously within the different settings * Ability to work as a member of a team * A willingness to work co-operatively with a wide range of professionals * Good verbal and written communication skills * Ability to adapt to the ethos of individual schools * Ability to work within the LA and school’s policies and guidelines * Working knowledge of the national curriculum key stages and government strategies |  |
| **Personal requirements** | * Sensitive to the needs of children and their parents/carers * Calm and positive approach * Committed to professional development * Valid clean driving licence and own car with business use insurance |  |