**CROOK PRIMARY SCHOOL**

**POST OF Assistant Headteacher with Responsibility for Data and Assessment**

**PERSON SPECIFICATION AND CRITERIA FOR SELECTION**

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| **category** | **essential** | **DESIRABLE** | **EVIDENCE** |
| **application** | 1. Fully supported in reference 2. Well-structured supporting letter indicating evidence of impact in attainment and progress that has resulted in sustained improvement in pupil achievement ( No more than 1000 words) 3. A statement of your vision of “Life after Levels” (no more than 500 words.) |  | Letter of application  References  Interview |
| **qualifications** | 1. Qualified Teacher status 2. Honours Degree | 1. Evidence of further professional development-this could be ongoing and/or Further Professional Qualifications. | Letter of application  Certificates. |
| **experience** | 1. Ability to demonstrate high standards of classroom practice with a track record of at least good progress and raising standards of achievement within your class. 2. Consistent good and outstanding teaching record 3. Recent highly effective leadership of a curriculum area. 4. A range of leadership, management and teaching experience. 5. Understanding of data systems within school | 1. Teaching experience in more than one Key Stage. | References  Lesson observation  Letter of application  Interview |
| **skills** | 1. Ability to readily establish professional relationships and work as part of a team 2. Ability to communicate accurately and effectively verbally and in writing. 3. Curriculum management - planning, delivery and assessment 4. Organisational ability 5. Excellent ICT skills 6. Teaching experience adaptable enough to work in any year group across the primary range 7. The ability to organise, manage and implement innovative whole school projects effectively. 8. Outstanding class teacher 9. Ability to analyse and evaluate external and internal data in order to accurately prioritise strategic leadership objectives. | 1. Significant contribution and evidence of impact to the professional development of other colleagues within schools. | Letter of application  References  Interview |
| **special knowledge** | 1. Detailed knowledge of the structure and content of the new National Curriculum 2. An understanding of how to develop a curriculum that raises attainment, levels of pupil progress, engagement and motivation. 3. A clear vision and understanding of the needs of all pupils in order to “close the gap” in learning. 4. Understanding and knowledge of current issues in education. 5. Ability to lead Maths | 1. Knowledge of tracking systems and School Policies. | Letter of application  References  Interview |
| **personal attributes** | 1. Personally credible, highly motivated, optimistic, energetic and enthusiastic. 2. Ability to demonstrate a stimulating and innovative approach 3. Ability to initiate and lead change. 4. High quality care, guidance and support for staff, pupils and parents. 5. Evidence of being able to build and sustain effective working relationships with staff, Governors, parents and the wider community 6. The ability to lead other staff by positive example. 7. Personally committed to continuing professional and personal development. 8. Flexibility and adaptability in order to be able to mix and work with a wide range of people |  | Letter of application  References  Interview. |