**WELLFIELD COMMUNITY SCHOOL**

PERSON SPECIFICATION FOR THE POST OF ASD PEGASUS HUB MANAGER

Grade 7

37 hours per week Term Time plus 3 weeks

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| **Criteria** | **Essential** | **Desirable** |
| Education and Experience | * Hold relevant qualifications at a level equivalent to at least National Qualification Framework Level 3
* Demonstrable levels of numeracy and literacy, equivalent to GCSE (A\*-C) or NVQ Level 2
* Relevant qualification in relation to ASD
* Training in relevant learning strategies, e.g. literacy and or numeracy.
 | * Degree
* HLTA qualification
* Evidence of Specialism in specific curriculum areas or areas of particular learning difficulty
* Experience of mentoring young people
* A minimum of two years’ experience of working with children with ASD
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| Knowledge and Understanding | * Understanding of behaviour management strategies
 | * Knowledge and understanding of the National Curriculum including the literacy and numeracy strategies
* Understanding of First Aid procedures
* Knowledge and understanding of support agencies for young people
* Knowledge of alternative communication programmes
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| Skills | * Excellent interpersonal skills both in working relationships with young people and in forming effective professional relationships with a wide range of contacts
* Good organisational and time management skills
* Sound IT skills to support learning and maintain electronic information systems
* Effective oral and written communication skills
* Ability to manage a base where support is provided for children with ASD
 | * Able to deliver life skills
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| Abilities | * Able to form and maintain appropriate professional relationships and boundaries with children and young people
* Ability to organise classroom activities, eg, preparing and setting out resources and implementing strategies for teaching and learning
* Ability and willingness to work constructively as part of a team
* Ability to supervise pupils effectively both in and out of school in line with the school’s behaviour policy
* Ability to deal with sensitive information in a confidential manner
* Ability to provide a good role model to young pupils
* Ability to work in partnership with parents and teachers
* Ability to use own initiative and work flexibly.
 | * A commitment to providing a responsive and supportive service and a willingness to seek ways of improving the service constantly
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| Other | * Empathy with young people facing barriers to their learning
* A commitment to helping young people achieve through education and learning
* An understanding of and a genuine commitment to Equal Opportunities
* A genuine interest in young people and how they learn
* A sense of humour
 | * Willingness to be involved in extra-curricular activities
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