

Job Description

Job Title:	Apprentice Outdoor Education Tutor
Salary Grade:	Apprentice Minimum Wage
SCP:	Apprentice Minimum Wage
Job Family:	N/A
Job Profile:	N/A
Directorate:	People Service
Job Ref No:	50051429 & 50076783
Work Environment:	Derwent Hill Outdoor Education & Training Centre
Reports to:	Senior Tutor
Number of Reports:	None
Purpose:	To undertake a programme of on- and off- the job training and gain experience as an Outdoor Education tutor. To assist in the delivery of safe, high quality courses at Derwent Hill.

Key Responsibilities:

Through a programme of training, supervision and on-the-job experience, develop the following abilities and responsibilities:

- communicate with individuals and groups, including briefing them about safety and other requirements, and facilitating learning.
- build rapport with groups of young people and adults
- assess and anticipate the needs of course participants
- assess needs and risks both prior to and during activities, and to create and adjust session plans accordingly
- motivate groups of young people and/or adults to meet challenges

- plan and organise sessions, including the organisation of equipment, transport and activities for groups of young people and/or adults
- continually assess risks, changing environmental conditions and the needs of groups
- solve operational problems as they arise
- analyse and interpret relevant information such as the needs of individuals and groups, weather forecasts and risk assessments
- work in the outdoors away from base with groups
- follow operating procedures; work within agreed programmes and timetables; manage groups effectively
- ensure the safety of activities in changing and challenging circumstances
- work effectively with colleagues and visiting staff.

The job requires working in the outdoors in all weathers and at all times of year. Some weekend and Bank Holiday working is required.

In addition, Board and Lodging is provided free of charge during periods when the Centre is operating, in return for programmed evening and overnight on-call duties.