

## North East Local Enterprise Partnership Person Specification



**Job Title:** North East Local Enterprise Partnership - Skills for Business Manager

**Responsible To:** Chief Operating Officer, North East LEP

**Host Employer:** North East Combined Authority (NECA)

### Summary

The Skills for Business Manager is a key appointment within the North East LEP with a leadership role for the development and delivery of the North East LEP's Skills for Business Strategy and a corporate responsibility within the wider executive team.

The post holder will lead, animate and develop the North East LEP's Skills Programme, to ensure that the local economy has a supply of skilled workforce to meet the demand needed now and into the future.

### Experience & Knowledge

#### Essential

1. Knowledge of national and international best-practice in developing and implementation activities which will lead to an improved business led skills offer in the North East.
2. A proven track record of defining and directing successful skills programmes from conception to delivery derived from senior experience within either the private or public sectors.
3. Demonstrable experience of working with businesses and training providers providing a clear understanding of the supply versus demand challenges.
4. A background of engagement with senior (Board-level) leaders and other professionals across a range of organisations and sectors.
5. A clear understanding of the rationale and processes for deployment and utilization of public investment to deliver economic and social outcomes.
6. Demonstrable political awareness and sensitivity.
7. Experience of leading multi-disciplinary teams in a complex multi-agency or multi-disciplinary environment.
8. Understanding of, or involvement in, education and training.

9. Direct experience of successfully developing business cases for access to national and European skills funding opportunities.
10. Understanding and experience of economic strategy development and delivery in regional setting with similar industrial characteristics to North East England
11. A grasp of the challenges and opportunities for the North East economic structure.

### **Ability and skills**

1. Excellent communication skills including the ability to network and build working relationships with a range of partners across all sectors both nationally and internationally.
2. Proven track record of delivery of outcomes in a multi-agency sector setting.
3. Ability to think, plan and manage strategically, developing effective strategies to meet outcomes.
4. High-level analytical skills, with the ability to exercise sound judgment in seeking creative solutions to complex situations.
5. Ability to build effective teams and relationships and achieve results through others by leading, inspiring and motivating others.
6. Ability to operate effectively with a high volume workload and the ability to prioritise effectively.
7. An entrepreneurial flair with the ability to spot and exploit linkages and opportunities.
8. Ability to achieve major cultural and organisational change and achieve results through influence, negotiation and joint working.
9. Identify and maximize the benefits of opportunities and links.

### **Personal Attributes**

1. Strong and open leadership style that enthuses and inspires others.
2. Committed to working collaboratively – within the organisation and externally.
3. Commitment to equality of opportunity in all aspects of the role with partners.
4. High level of drive and motivation to deliver results.
5. Strong commercial skills and business acumen.
6. Strong interpersonal skills.
7. Outcome and achievement focused.
8. Entrepreneurial outlook with the ability to identify and maximise opportunities and manage risks.