|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CLEVELAND FIRE BRIGADE **PERSONAL SPECIFICATION – Maintenance Operative** | | | | |
|  | Essential | How Measured | Desirable | How Measured |
| **Qualifications/**  **Attainments** | * Basic Numerical Skills e.g. basic addition, subtraction, multiplication and division * Basic Literacy Skills e.g. completion of job records, memos etc. * Basic IT Knowledge e.g. keyboard skills, Microsoft office applications, phone/fax | * Application Form, Interview * Application Form, Interview; |  |  |
| **Experience and Knowledge** |  |  | * Basic Mechanical Knowledge * Experience in Mechanical Repairs   (Unskilled) | * Application Form, Interview; * Application Form, Interview; |
| **Skills and Competence** | * Full Current Driving Licence | * Application Form, Interview | * Large Goods Vehicle Driving Licence |  |
| **Personal Qualities** | * Reliable attendance and timekeeping. * Ability to work as part of a team * Be flexible and adaptable * Able to work with a schedule of routine tasks | * Application Form, Interview, References; * Application Form, Interview, References; |  |  |
| **Other Requirements** | * Commitment to Equality and Diversity * Commitment to Health and Safety | * Application Form, Interview; |  |  |