**Occupational Health Assessment / Role Risk Assessment**

**Information for Volunteers**

The Role Risk Assessment highlights the potential hazards within the role and should be considered carefully before agreeing to become a volunteer. It highlights the hazards and risks associated with the role that will assist you making a decision whether this role is suitable in relation to your health.

Volunteers are encouraged to discuss and explore any health issues they may have that may affect their ability to complete the tasks below. Volunteers should flag up any issues with the Community Engagement Co-ordinator, who will then discuss the matter, in confidence, with HR and our Occupational Health Unit.

Though we are not legally obliged to offer reasonable adjustments to volunteers (Volunteers are not covered under the Equality Act 2010) we will try to identify any reasonable adjustments that maybe required to assist the individual in carrying out the role effectively. Reasonable adjustments in the case of volunteers may include finding alternative duties

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| **Dept****:** | **Community Safety/P&E** | **Vacancy / Role****:** | **Community Volunteer** |

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|  | **Potential Hazard** | **Yes/No** | **Task details** |
| 1 | Noise | No |  |
| 2 | Manual handling | Yes | Chairs/Tables/Bags containing leaflets and other items that may need to be carried as part of the duties of the role – anticipated that lifting will not exceed 15kg |
| 3 | Climbing / working at height | No |  |
| 4 | Dust / Fumes | No |  |
| 5 | Chemicals / Radiation | No |  |
| 6 | Is good vision important? | No |  |
| 7 | Is good hearing important | No |  |
|  | **Does the role involve:** | **Yes/No** | **Task details** |
| 8 | Significant desk work | No |  |
| 9 | Use of a PC | No |  |
| 10 | Significant bending and stooping | Yes | Volunteers may be required to bend and stoop as part of the role in loading/unloading cars with items of manual handling. |
| 11 | PPE | Yes | Uniform will be provided, no specialist equipment will be needed. |
| 12 | Prolonged sitting | No |  |
| 13 | Prolonged standing | Yes | Could be standing at events for prolonged periods of up to 4 hours. |
| 14 | Multiple short term deadlines: | No |  |
| 15 | Driving / LGV | Yes | Driving of personal car, if appropriate |
| 16 | The making of safety critical decisions | No |  |
| 17 | Use of specialist equipment e.g. vibrating tools, moving machinery etc. | No |  |
| 18 | Outdoor working | Yes | At outdoor events such as Northern Pride/Mela |
| 19 | Lone working | No | But volunteers may be expected to lone work in the future. |
| 20 | Other |  |  |