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**Job Description**

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| **For HRU use only** | Ref: |

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| Directorate | **Environment and Leisure**  |  |
| **Section/Location** | **Cultural Services, Sport and Leisure****Any worksite within North Tyneside** |  |
| **Post Title** | **Leisure Assistant** |  |
| **Permanent/Temp** | **21hrs permanent** |  |
| **Grade** | **Grade 5** |  |
| **Responsible to** | **Assistant Manager** |  |
| **Responsible for** | **n/a** |  |
| Job Purpose |  |
| **To supervise and ensure the safety of public and staff in and around the swimming pool and Contours health suite.****To ensure the safety of public and staff with regard to using equipment.****Ensure acceptable levels of hygiene are maintained in all areas at all times.****Ensure all tasks are performed in accordance with schedule, and to statutory regulations and council practice/policy.** |  |
| Job Content |  |
| **To provide an efficient and friendly service while working as part of a team as well as own initiative.****To supervise members of the public using swimming pools.****Carry out cleaning and maintenance inspections as directed by management.****Carry out other duties associated with the job as directed by the management team.** |  |
| Performance standards |  |
| **Adhere to statutory regulations.****Provide a clean and safe environment for public and other staff members.****Training for RLSS and First Aid is carried out on a regular basis.****Have excellent customer care skills.** |  |
| Working conditions |  |
| **Working as part of a team.****Involves weekend and evening work.****Can involve working in areas of high heat and humidity.** |  |