

## RTC Sports Centre (Otterburn, Northumberland)

### Job Description

<b>Post:</b>	Youth Worker (Redesdale Youth Project)
<b>Responsible To:</b>	RTC Trustees (YP lead)
<b>Responsible For:</b>	Adult volunteers
<b>Hourly Rate:</b>	Up to £10.53 (dependant on qualifications and experience) / £2, 454 pa
<b>Contract:</b>	12 month fixed term with possibility of extension

### Job Purpose

To plan and deliver youth sessions for 9-15 year olds on a Tuesday evening (6.30 – 8.30pm) at the Redesdale Youth Project, including some holiday activities / residential trips. There will be time within this role for planning, preparation and training where needed.

### Main Duties

The following list is typical of the level of duties which the post holder will be expected to perform. It is not necessarily exhaustive & other duties of a similar type and level may be required.

- To safeguard the health & safety and welfare of young people at all times
- To work in ways which promote equality of opportunity, participation and responsibility
- To work towards given and agreed targets and outcomes
- To work directly with young people to identify their wants, needs and develop new opportunities for them
- To establish relationships with young people, listen to ideas, problems and concerns and to respond appropriately offering ongoing individual & group support using appropriate skills, informal support and other creative forms of engagement
- **Planning of youth work sessions** - engage both the young people and the youth group volunteer team in planning an activity programme and take responsibility for coordination of materials, equipment and expertise needed to deliver each session
- **Delivery** of 1 x 2-hour youth group session per week (term time) to include a wide programme of activities including sports and physical activity, creative arts, social events, personal development activities, etc. with support from adult volunteers
- **Evaluation** of sessions on a termly basis, including young people's feedback, monitoring of participation levels and engagement with activity programme, volunteer involvement / feedback, etc.
- Encourage informal, personal and social education by developing professional relationships with and between young people involved in the youth project
- To promote, recognise and accredit young people's achievements and learning when appropriate (eg. John Muir Award, first aid qualifications)
- To Implement monitoring procedures and collate output and outcome information
- To work variable hours in accordance with delivery needs, including evenings and some weekends.
- To network and share good practice with other youth organisations (eg. Other youth & community organisations, Tynedale Youth Forum)
- To support the coordination, management and training of youth project volunteers
- To attend trustee / volunteer meetings when required
- Participate in learning & development activities as appropriate

### **Additional Information**

- The post holder will be required to be able to work on his/her own initiative
- This post is term time only (4hrs week), plus 24 hours over the summer holidays
- Employment is subject to an enhanced DBS check before appointment and subsequently checked annually via the DBS Update Service.