



Kepier

PERSON SPECIFICATION

Post: Senior ICT Technician

FACTOR	ESSENTIAL	DESIRABLE	ASSESSMENT
SKILLS, KNOWLEDGE AND APTITUDES	<ul style="list-style-type: none">➤ Work independently and as part of a team to successfully resolve ICT problems.➤ Excellent organisational skills enabling planning, prioritising and delivering of work to tight deadlines.➤ Excellent communication skills, verbally and in writing, with a range of people.➤ Deliver required outputs within specified timescales in accordance with relevant installation standards.➤ Demonstrate good understanding of MS Windows applications and operating systems.➤ Demonstrate a proven track record of developing and maintaining positive working relationships with colleagues and stakeholders, both internal and external.	<ul style="list-style-type: none">➤ Demonstrate knowledge of query tools in providing management information.➤ Experience of PHP, SQL, HTML5.➤ Demonstrate knowledge of database technologies and application development tools including web-based delivery.➤ A knowledge of Microsoft and Linux Servers including System Center and Server 2012.➤ Knowledge and understanding of telecommunications principles.	Interview Application form Tests References
2 QUALIFICATIONS AND TRAINING	<ul style="list-style-type: none">➤ Commitment to professional development and awareness of development required for all aspects of role.	<ul style="list-style-type: none">➤ Training in any of MS Windows, SQL, Web technologies➤	Application Certificates Interview

3 EXPERIENCE	<ul style="list-style-type: none"> ➤ Experience in an ICT environment. ➤ Support, implementation and integration of ICT Applications. ➤ Working in a customer focused service. ➤ Delivering to agreed service levels, quality and timescales. ➤ Technical knowledge and experience using Windows Server 2012, Active Directory, Group Policy. ➤ Experience in supporting different mobile devices. ➤ Good knowledge of data protection issues and e-safety. ➤ Experience of firewall appliances. 	<ul style="list-style-type: none"> ➤ Experience and understanding of working in an educational environment. ➤ Experience of working with a range of service users to share information and agree action. ➤ Training in any of the technologies outlined above. ➤ Experience of Facility / E-portal. ➤ Knowledge of systems integration tools, methods and standards. ➤ Knowledge of Cloud Computing and BYOD solutions. ➤ Familiar with school based MIS systems. 	Application form Interview References
4 DISPOSITION	<ul style="list-style-type: none"> ➤ Able to form effective relationships with a wide range of people. ➤ Empathy with learners. ➤ Able to work on own initiative. ➤ Developing and maintaining positive working relationships with clients and colleagues. ➤ Excellent oral communication skills. ➤ Understanding of working within a performance management framework. ➤ Ability to acquire new skills. 	<ul style="list-style-type: none"> ➤ Participative style. ➤ Self-directed with a high level of personal drive. ➤ Strong personal commitment to The School's values. ➤ Commitment to achieving excellence through continuous improvement. ➤ Keen to embrace and deliver change. ➤ Understanding of the school's equal opportunities policy, applying this in the workplace and the effect on delivery of services to customers. 	Interview References
5 SPECIAL REQUIREMENTS	<ul style="list-style-type: none"> ➤ Ability to work flexibly (early/late) to meet school operational requirements. ➤ A strong interest in and commitment to continuous personal learning and development. ➤ Enhanced Disclosure and Barring Service check. ➤ Good attendance/timekeeping record. ➤ Occupational Health Clearance. 	<ul style="list-style-type: none"> ➤ Must be prepared to work planned and occasional overtime when required. 	Application Form Interview