**Person Specification – Cleaner**

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| --- | --- | --- | --- | --- | --- | --- |
|  | **Criteria No.** | **Essential** | **Stage Identified** | **Criteria No.** | **Desirable** | **Stage Identified** |
| **Qualifications** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Experience & Knowledge** | E1 | Cleaning within a professional capacity | AF,I,R | D1 | Cleaning within a school | AF,I,R |
|  | E2 | Ordering and maintaining stocks of cleaning materials | AF,I,R |  |  |  |
| **Skills** | E3 | Ability to work independently  | AF,I |  |  |  |
|  | E4 | Ability to work successfully as part of a team | AF,I |  |  |  |
|  | E5 | Ability to relate well to adults and children | AF,I |  |  |  |
|  | E6 | Ability to work within policies and procedures  | AF,I |  |  |  |
|  | E7 | Ability to follow instructions and carry out tasks quickly and competently | AF,I,R |  |  |  |
|  | E8 | Ability to adapt to change and take on different tasks as and when required | AF,I,R |  |  |  |
|  | E9 | Ability to use a variety of cleaning equipment | AF,I,R |  |  |  |
| **Special requirements** | E10 | Motivation, and emotional resilience, to work alongside students with special educational needs  | I |  |  |  |
|  | E11 | Ability to form and maintain appropriate relationships and personal boundaries with children and vulnerable adults | I |  |  |  |
|  | E12 | Capable of moderate physical activity i.e. lifting / moving / bending and standing for long periods of time | AF,I,R |  |  |  |
|  | E13 | Suitability to work with children and vulnerable adults, enhanced DBS required | D |  |  |  |
| Key – Stage identified |  |
| AF | Application Form |
| C | Certificates |
| I | Interview |
| R | References |
| D | DBS disclosure |