**Person Specification – Cleaner**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Criteria No.** | | **Essential** | | **Stage Identified** | **Criteria No.** | **Desirable** | **Stage Identified** |
| **Qualifications** |  | |  | |  |  |  |  |
|  |  | |  | |  |  |  |  |
| **Experience & Knowledge** | E1 | | Cleaning within a professional capacity | | AF,I,R | D1 | Cleaning within a school | AF,I,R |
|  | E2 | | Ordering and maintaining stocks of cleaning materials | | AF,I,R |  |  |  |
| **Skills** | E3 | | Ability to work independently | | AF,I |  |  |  |
|  | E4 | | Ability to work successfully as part of a team | | AF,I |  |  |  |
|  | E5 | | Ability to relate well to adults and children | | AF,I |  |  |  |
|  | E6 | | Ability to work within policies and procedures | | AF,I |  |  |  |
|  | E7 | | Ability to follow instructions and carry out tasks quickly and competently | | AF,I,R |  |  |  |
|  | E8 | | Ability to adapt to change and take on different tasks as and when required | | AF,I,R |  |  |  |
|  | E9 | | Ability to use a variety of cleaning equipment | | AF,I,R |  |  |  |
| **Special requirements** | E10 | | Motivation, and emotional resilience, to work alongside students with special educational needs | | I |  |  |  |
|  | E11 | | Ability to form and maintain appropriate relationships and personal boundaries with children and vulnerable adults | | I |  |  |  |
|  | E12 | | Capable of moderate physical activity i.e. lifting / moving / bending and standing for long periods of time | | AF,I,R |  |  |  |
|  | E13 | | Suitability to work with children and vulnerable adults, enhanced DBS required | | D |  |  |  |
| Key – Stage identified | |  | |
| AF | | Application Form | |
| C | | Certificates | |
| I | | Interview | |
| R | | References | |
| D | | DBS disclosure | |