

# Confirming your identity

*Your identity needs to be confirmed. You need to provide original documentation (no photocopies) to the person who asked you to complete the DBS form. The documents needed will depend on the route the application takes. The applicant must try to provide documents from Route 1 first.*

## Which documents do you need to provide?

Route 1	Route 2	Route 3
<p>You must be able to show:</p> <ul style="list-style-type: none"> <li>one document from Group 1</li> <li>2 further documents from either Group 1, or Group 2a or 2b</li> </ul> <p>At least one of the documents must show your current address.</p>	<p>If you don't have any of the documents in Group 1, then they must be able to show:</p> <ul style="list-style-type: none"> <li>one document from Group 2a</li> <li>2 further documents from either Group 2a or 2b</li> </ul> <p>At least one of the documents must show your current address. The organisation conducting their ID check must then also use an appropriate external ID validation service to check the application.</p>	<p>Route 3 can only be used if it's impossible to process the application through Routes 1 or 2.</p> <p>For Route 3, you must be able to show:</p> <ul style="list-style-type: none"> <li>a birth certificate issued after the time of birth (UK and Channel Islands)</li> <li>one document from Group 2a</li> <li>3 further documents from Group 2a or 2b</li> </ul> <p>At least one of the documents must show your current address.</p>

## List of Valid Identity Documents

Group 1: Primary identity documents	Group 2a: Trusted government documents	Group 2b: Financial and social history documents
<ul style="list-style-type: none"> <li>Current Valid Passport – Any current and valid passport</li> <li>Biometric Residence Permit (UK)</li> <li>Current driving licence photocard - (full or provisional)</li> <li>Birth Certificate - issued at the time of birth – (UK/Isle of Man/Channel Islands) including those issued by UK authorities overseas, such as Embassies, High Commissions and HM Forces</li> <li>Adoption certificate</li> </ul>	<ul style="list-style-type: none"> <li>Current driving licence photocard - (full or provisional) - All countries outside the EU (excluding Isle of Man and Channel Islands)</li> <li>Current driving licence (full or provisional) - paper version (if issued before 1998) - UK, Isle of Man, Channel Islands and EU</li> <li>Birth certificate - issued after time of birth - UK, Isle of Man and Channel Islands</li> <li>Marriage/civil partnership certificate - UK and Channel Islands</li> <li>UK HM Forces ID card</li> <li>Firearms licence - UK, Channel Islands and Isle of Man</li> </ul>	<ul style="list-style-type: none"> <li>Mortgage statement**</li> <li>Bank or building society statement*</li> <li>Bank or building society account opening confirmation letter*</li> <li>Credit card statement*</li> <li>Financial statement, eg pension or endowment**</li> <li>P45 or P60 statement**</li> <li>Council Tax statement**</li> <li>Work permit or visa</li> <li>Letter of sponsorship from future employment provider</li> <li>Utility bill*</li> <li>Benefit statement, eg Child Benefit, Pension*</li> <li>Central or local government, government agency, or local council document giving entitlement, eg from the Department for Work and Pensions, the Employment Service, HMRC *</li> <li>EU National ID card</li> <li>Cards carrying the PASS accreditation logo</li> <li>Letter from head teacher or college principal</li> </ul>

Documents in a previous name can be accepted only where the candidate can provide documentation supporting a recent change.

Denoted with \* - issued in last 3 months  
Denoted with \*\* - issued in last 12 months