

**Post Title:** Practitioner Trainer KK335

**Evaluation:** 513 points

**Grade:** N07

**Responsible To:** Resource Manager

**Responsible For:** N/A

**Job Purpose:** Develop and deliver specific training and support to social and health care practitioners in the use of electronic social care applications to ensure consistency, continuity and quality of service delivery to vulnerable service users.

**Main Duties:** The following list is typical of the duties the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required from time to time.

- 1 Ensure that all training is carried out in a way that contributes to meeting PI targets and the accurate recording of social care information.
- 2 Engage with managers, staff and other professionals to produce and implement a robust training strategy in relation to social care.
- 3 Study service planning objectives and make recommendations for optimising appropriate training solutions; develop and plan new training initiatives relating to the electronic systems within social care.
- 4 Organise and deliver training courses; develop course outlines, appropriate course materials and support documentation.
- 5 Ensure systems are in place to monitor, review and evaluate training courses to develop and improve course delivery and content in accordance with social care legislation, strategic aims and objectives.
- 6 Provide advice and guidance in respect of electronic systems to multi-agency staff as required, both in the training environment and in the workplace.
- 7 To participate in projects and other activities as directed, including contributing to the development of business procedures and systems to improve business performance.
- 8 To promote and implement the Council's Equality Policy in all aspects of employment and service delivery.