

Person Specification

Practitioner Trainer



Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

Essential

- Good working knowledge of electronic case management systems and management information systems within an adult/ children social care setting
- Recent experience of working in social care operational environment
- Experience of designing, delivering and evaluating training within timescale and budget
- Excellent communication and interpersonal skills
- Excellent problem solving skills and the ability to apply creative thinking to find effective solutions
- Attention to detail and strong focus on accuracy
- The ability to work on own initiative and as part of a team and with a wide range of people at all levels
- Sound knowledge of issues relating to information security and data protection
- Able to develop effective training relationships
- High level of IT literacy

Desirable

- Training qualification, or equivalent

Part B

The following criteria will be further explored at the interview stage:

- Communication and interpersonal skills
- Experience of using ICT systems in an adult/ children social care setting
- Attention to detail and strong focus on accuracy
- The ability to solve work related problems effectively
- Ability to prioritise workload and to manage competing deadlines
- Ability to work as part of a team with a wide range of people at all levels
- Willingness to undertake further training as required, with a positive approach to self-development
- Committed to Equal Opportunities and anti-discrimination practice in employment and service delivery

Additional Requirements

- Flexible approach to work, location, duties and hours