



# Belmont Cheveley Park Primary School

Scardale Way  
Belmont  
Durham  
DH1 2TX

Tel/Fax: 01913869494

March 2017

Dear Potential Colleague!

Thank you for your enquiry and request for details for the Key Stage 1 teaching vacancy at Belmont Cheveley Park Primary School.

Please find enclosed in this application pack:

- ❖ Job advert
- ❖ Person specification
- ❖ Application form and guidance notes
- ❖ Job description
- ❖ Please also visit our website to take a look at our prospectus and other school information

Please return the completed application form **to school by post**, to arrive no later than **4pm on Wednesday 5<sup>th</sup> April 2017**. **Please note that email applications cannot be accepted**. You should include in your application (in no more than 1000 words), detail covering:

- ❖ Your philosophy of education
- ❖ Your strengths and experiences
- ❖ Why you would like to join 'Team Cheveley'

Applicants are invited to visit school, and as we anticipate that demand will be high, we have arranged 'look around' sessions. Please contact the school office to arrange a time most suitable for you.

Applicants who have been shortlisted will be contacted by Monday 10<sup>th</sup> April 2017. If you do not hear from the school by this date then you should presume that your application has been unsuccessful on this occasion.

Shortlisted candidates will be interviewed during the week of 24<sup>th</sup> April 2017.

Feedback, if requested, is only given to those candidates unsuccessful at the interview process.

Thank you for your interest in the post – and good luck!

Mark Dent

Mr. M. Dent  
Headteacher

