# **Person Specification**

## **ICT Analyst**



### Part A

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

#### Essential

Able to:

- Use business requirements to analyse, design and implement appropriate ICT solutions.
- Demonstrate good planning and organisational skills to prioritise and to meet deadlines.
- Demonstrate knowledge of systems integration tools, methods and standards.
- Demonstrate knowledge of effective change management.
- Demonstrate delivering ICT support services within a customer focussed environment.
- Demonstrate a proven track record of developing and maintaining positive working relationships with colleagues and stakeholders.
- Ensure all system development is documented in accordance with required standards.
- Develop robust test plans and to work with colleagues to ensure quality solutions are deployed.
- Work as part of a team and on own initiative where appropriate.
- Communicate effectively, orally and in writing, with a diverse range of people.
- Experience in a number of the following technologies:
  - o Oracle Application Express
  - o Oracle pl/sql
  - Cascading Style Sheets
  - HTML, DHTML
  - XML, XSD, XSLT, SOAP and REST
  - o Java, JSP, Javascript, Enterprise Java development
  - o .Net, VB.Net, C#
  - o Web Services creating and consuming

#### Desirable

• Knowledge of DSDM Agile Project Management.

#### Part B

The following criteria will be further explored at the interview stage:

- Experience of designing, implementing and supporting ICT applications.
- Approach to prioritising conflicting demands and working within tight timescales.
- Developing and maintaining positive working relationships.
- Oral and written communication skills.
- Ability to acquire new skills.
- Understanding of the Council's equal opportunities policy, applying this in the workplace and the effect on delivery of services to customers.