**CROFT COMMUNITY SCHOOL**

**Person Specification: Welfare Assistant**

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Qualifications/****Attainments** | * Good standards of Literacy and Numeracy Skills
* Ability to learn new skills on the job
* Ability to follow policy and procedure
 | * GCSE / GCE Passes in English and Maths
* Knowledge of DBS and safeguarding requirements
 |
| Experience | * Experience of supporting pupils with learning, behavioural, communication, social, sensory and physical difficulties
* Experience of working in a school or care environment
 | * Experience of working with children with intimate care needs
 |
| Skills, Knowledge and Aptitude | * Ability to relate well with children and adults
* Ability to work independently to agreed rotas and routines
* Ability to work as a member of a team
* A willingness to work co-operatively with a wide range of professionals
* Good verbal communication skills and an ability to record activity in a written format
* Knowledge of basic hygiene and cleaning processes
 | * Knowledge and compliance with policies and procedures relevant to child protection and health and safety
 |
| Personal Requirements | * Sensitive to the needs of children and their parents/carers
* Ability to work as part of a team
* Calm and positive approach
* Willingness to learn
* Committed to professional development
 |  |