**CROFT COMMUNITY SCHOOL**

**Person Specification: Welfare Assistant**

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|  | **Essential** | **Desirable** |
| **Qualifications/**  **Attainments** | * Good standards of Literacy and Numeracy Skills * Ability to learn new skills on the job * Ability to follow policy and procedure | * GCSE / GCE Passes in English and Maths * Knowledge of DBS and safeguarding requirements |
| Experience | * Experience of supporting pupils with learning, behavioural, communication, social, sensory and physical difficulties * Experience of working in a school or care environment | * Experience of working with children with intimate care needs |
| Skills, Knowledge and Aptitude | * Ability to relate well with children and adults * Ability to work independently to agreed rotas and routines * Ability to work as a member of a team * A willingness to work co-operatively with a wide range of professionals * Good verbal communication skills and an ability to record activity in a written format * Knowledge of basic hygiene and cleaning processes | * Knowledge and compliance with policies and procedures relevant to child protection and health and safety |
| Personal Requirements | * Sensitive to the needs of children and their parents/carers * Ability to work as part of a team * Calm and positive approach * Willingness to learn * Committed to professional development |  |