**FUNDING ANALYST**

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| **CATEGORY** | **CRITERIA** | **MEASURE** |
| **EDUCATION/**  **QUALIFICATIONS** | Degree or equivalent in a related subject  And / or  Three years’ experience of successfully securing funds from a variety of appropriate sources | AF/C  AF |
| **WORK EXPERIENCE** | Wide ranging experience of complex financial and administrative systems and project management to manage and report project expenditure  Experience of working in partnership with others and of networking with the public, private and other voluntary sectors  Experience of arranging, chairing and contributing to meetings.  Experience of project monitoring and evaluation | AF/I  AF/AC  AF/AC  AF/AC |
| **SKILLS/ KNOWLEDGE/**  **APTITUDE** | In-depth, working knowledge of relevant funding organisations and their priorities  Knowledge of how to make successful funding applications  Ability to work with key influencers  The ability to think strategically and be innovative  Excellent written and oral communication skills with good attention to detail  Excellent negotiating and organisational skills  Ability to work effectively as an individual as well as being a good team player  A high level of enthusiasm and commitment  Excellent knowledge of all MS office applications  Ability to support other team members  Excellent promotional and planning skills | AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I  AF/AC/I |
| **OTHER** | Must be able to work to a flexible working scheme, which may include some weekends/evenings. | AF/I |

# MEASURE CODE

AF - Application form

AC - Assessment centre

I - Interview

C - Certificates