



School Caretaker Person Specification

Grade D 14-15
£16,781 - £17,072

	Essential	Desirable
Education / Qualifications	<ul style="list-style-type: none"> • Good literacy & numeracy skills • Good communication skills • Attendance at courses related to cleaning, caretaking or health & safety 	<ul style="list-style-type: none"> • Educated to GCSE in Maths & English • IOSHH / H&S qualification
Professional Experience	<ul style="list-style-type: none"> • A proactive record of accountability 	<ul style="list-style-type: none"> • Use of commercial cleaning equipment • Use of site maintenance equipment and DIY tools • Experience in working in a school or education setting
Competence Summary (knowledge, abilities, skills & experience)	<ul style="list-style-type: none"> • DIY skills • To be able to carry out general repairs without guidance • Ability to lift and carry items • Ability to follow and comply with instructions on equipment and/or material usage • Willingness to work as part of a team • Ability to work to deadlines • Ability to manage own work • Able to use own initiative and be proactive • Ability to carry out H&S records and safety checks and maintain relevant records (electronic and written) • Ability to operate basic ICT systems • Knowledge of fire legislation 	<ul style="list-style-type: none"> • Knowledge of security systems, heating and fire alarms • Experience of COSHH
Work related personal requirements	<ul style="list-style-type: none"> • Willing to work outside of normal hours if required • Willing to undertake training 	

It will be assumed that all applicants:

- *Are committed to the safeguarding and promoting the well-being of children and young people*
- *Are reliable, trustworthy and loyal*

