

## **APPLICATION FOR EMPLOYMENT**

Thank you for the interest you have shown in the vacancies within Stockton on Tees Borough Council.

Completed forms can be e-mailed to [recruitment@xentrall.org.uk](mailto:recruitment@xentrall.org.uk) or posted to **Xentrall Recruitment Services, PO Box 891, Stockton on Tees, TS19 1JT**, marking the envelope in the top left hand corner with the post reference number.

In accordance with our recruitment procedures, your application will only be considered if it is received on or before the closing date as shown in the advertisement.

In the interests of economy, applications received via the post are not automatically acknowledged. If you require confirmation that your application has been received please enclose a stamped addressed envelope or telephone 01642 526992.

If you have not been contacted within 4 weeks of the closing date for receipt of applications, please assume that on this occasion your application has not been successful.

## **Sessional Social Worker – Adults Mental Health**

**Vacancy ID: 007408**

Salary: £22.67 per hour

Closing Date: 23/04/2017

### **Benefits & Grade**

Grade K, casual hourly rate + 25%

### **Contract Details**

4 posts – providing a service to the Council on a sessional basis. Note: you will not be an employee of the Council.

### **Contract Hours**

As and when required, to suit the needs of the service. There is no obligation on the part of the Council to offer work nor for you to accept work if the timing is unsuitable.

### **Disclosure**

The successful applicant will be subject to an enhanced DBS check

### **Job Description**

Stockton-on-Tees is a high performing and forward thinking Local Authority.

If you are an experienced Social Worker with a current AMHP warrant we are interested in offering you sessional hours to supplement our AMHP rota which operates during day time.

You will be required to be flexible and willing to cover ad hoc shifts.

For detailed information on this role, please refer to the Job Description and Person Specification.

For a further informal discussion, please contact Gill Garry, Team Manager, on 01642 368600.

An online application form and further information is available from [www.stockton.gov.uk/job-vacancies/](http://www.stockton.gov.uk/job-vacancies/). Alternatively you can contact Xentrall Recruitment Services, Tel: (01642) 526992 or email [recruitment@xentrall.org.uk](mailto:recruitment@xentrall.org.uk)

Stockton-on-Tees Borough Council ensures that all customers, both internal and external receive a consistently high quality level of service.

**ADULTS & HEALTH  
JOB DESCRIPTION**

**Post Title:** Sessional Social Worker  
**Post Ref:** 33984  
**Grade:** K  
**Responsible to:** Team Manager

**Job Purpose:**

To provide a Social Work service to adults aged 18 upwards with mental health difficulties.

**Main Duties and Responsibilities:**

1. To be committed to safeguarding the residents of Stockton-on-Tees, ensuring that all safeguarding procedures are adhered to.
2. To undertake and participate in risk assessments and risk management strategies, and to refer to other agencies where appropriate.
3. To undertake statutory duties as required, e.g. compile reports, attend courts, attend mental health tribunals.
4. To undertake comprehensive assessments of need in conjunction with appropriate staff from other teams and/or agencies in accordance with agreed policies, procedures and guidelines.
5. To formulate and design appropriate support plans to meet identified needs in line with agreed policies and budgetary provision.
6. To identify suitable providers and to arrange the delivery of appropriate care packages. To identify and feedback to the Team Manager any service provision deficiencies.
7. To provide appropriate social work to individuals and families as required
8. To ensure that individual professional standards are maintained, including full compliance with policy and procedural guidelines and accepting primary responsibility for the level and quality of casework recording.
9. To feed back to the team manager any problems in relation to the effective provisions of service and/or policies.
10. To work effectively within an integrated Team environment in which services from Health, Education and Social Care work closely together.
11. To actively participate in, or to chair meetings.
12. To work closely with the Voluntary and independent sector.
13. To take reasonable care of your own health and safety and cooperate with management, so far as is necessary, to enable compliance with the authority's health and safety rules and legislative requirements.
14. To undertake such personal training as may be deemed necessary to meet the duties and responsibilities of the post.

15. To enhance the departments image within the authority by promoting awareness of services and achievements.
16. To undertake such other duties and responsibilities commensurate with the grading of the post.
17. To undertake duty worker role as part of rota.
18. To participate in the AMHP duty rota.
19. To ensure that all customers both internal and external, receive a consistently high quality level of service, commensurate to the standards required by Stockton-on-Tees Borough Council
20. Stockton on Tees Children, Education and Social Care Department is a dynamic organisation, which recognises the need to respond flexibly to changing demands and circumstances. Whilst this job description provides a summary of functions and responsibilities of the post, this may need to be adapted or adjusted to meet changing circumstances. Such changes would be commensurate with the grading of the post.

**ADULTS & HEALTH  
PERSON SPECIFICATION**

**Post Title:** Sessional Social Worker  
**Post Ref:** 33984

<b>FACTOR</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b><u>Qualification</u></b>	<p>A recognised Social Work qualification</p> <p>Registered with the Health Care Professionals Council</p> <p>Level J – have successfully undertaken or will successfully undertake the ASYE program</p> <p>Level K and above – to have completed the ASYE/NQSW programme if appropriate.</p> <p>Positive enhanced DBS clearance</p>	<p>Approved Mental Health Professional</p> <p>Working knowledge of the Mental Health Act, 1983.</p>
<b><u>Experience/knowledge</u></b>	<p>Working knowledge of all legislation relevant to the post.</p> <p>Knowledge of how key agencies work together in supporting individuals and families</p> <p>A general knowledge of the Governments current aims and initiatives, and how these influence practice.</p>	
<b><u>Skills/abilities</u></b>	<p>Effective interpersonal skills</p> <p>Proven ability to work in partnership</p> <p>Ability to communicate effectively with both children and adults – including with those who have communication difficulties</p> <p>Proven assessment skills</p> <p>Experience of developing care plans and implementing care packages</p> <p>Ability to work alone or as part of a team, using own initiative where appropriate</p> <p>Ability to work to tight time scales and to meet targets</p>	
<b><u>Other</u></b> (e.g. attitudes, interests, etc)	<p>Ability to work alone and as part of a team</p> <p>Good organisational skills and IT skills</p> <p>Have a positive attitude</p>	<p>Promote a social model of disability</p>