Archibald Primary School Job Description : Class Teacher



Job Title: Class Teacher

Salary: MPS 1 - UPS3

Hours/Week: full time

Job Purpose:

The Class Teacher will:

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute and participate in the team working ethos of the school.

Duties and Responsibilities:

The Class Teacher will:

- implement agreed school policies and guidelines;
- support initiatives decided by the Head Teacher and staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- be able to set clear targets, based on prior attainment, for pupil's learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organisation;
- communicate and co-operate with specialists from outside agencies;
- lead, organise and direct support staff within the classroom;
- participate in the performance management system for the appraisal of their own performance, or that of other teachers
- share a responsibility for the development of a subject
- share a responsibility for other school initiatives

Archibald Primary School Person Specification: KS2 Class Teacher		Primary School RCHIBALD
	Essential	Desirable
Qualifications/Training	Qualified Teacher status	Evidence of continuous INSET and commitment to further professional development
Experience	The KS2 Class Teacher should have recent experience of: • teaching KS2 pupils	In addition, the Class Teacher might have experience of: teaching in LKS2; working in partnership with parents working in an urban school working with EAL students
Knowledge and understanding	 The Class Teacher should have knowledge and understanding of: the theory and practice of providing effectively for the individual needs of all children (e.g., classroom organisation and learning strategies); how to ensure pupils make at least expected progress the teaching of reading statutory National Curriculum requirements; the monitoring, assessment, recording and reporting of pupils' progress; the statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection; the positive links necessary within school and with all its stakeholders effective teaching and learning styles. 	 In addition, the Class Teacher might also have knowledge and understanding of: how to ensure pupils make accelerated progress a phonetic approach to reading, including the use of Read Write inc. the links between schools, especially partner schools and other agencies. the benefits of wave 3 interventions and how these can move pupils on in their learning. a creative approach to the delivery of the curriculum. the Cornerstones Curriculum

	Essential	Desirable
Skills	 Evidence of successful class teaching judged to be at least good Evidence of creative and innovative approaches to teaching The ability to contribute to a positive team ethos Promote the school's aims positively, and use effective strategies to monitor motivation and morale Establish and develop close relationships with parents, governors and the wider community Communicate effectively (both orally and in writing) to a variety of audiences Create a happy, challenging and effective learning environment. 	 In addition, the Class Teacher might also be able to; Evidence of outstanding teaching Be able to contribute to our curriculum enrichment programme, possibly through an after school club.
Personal characteristics	 Approachable Committed Empathetic Enthusiastic Organised Patient Resourceful 	Evidence of initiative and adaptability