



## South Tyneside Council

### CHILDREN, ADULTS AND HEALTH

#### PERSON SPECIFICATION

**POST TITLE:** Supervisory Assistant

**GRADE:** South Tyneside Living Wage

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
<b>Educational Attainment</b>		<ul style="list-style-type: none"><li>• A Classroom Assistant certificate or working towards this or equivalent</li><li>• First Aid Certificate or training</li></ul>	<ul style="list-style-type: none"><li>• Application form</li><li>• Certificates</li></ul>
<b>Work Experience</b>	<ul style="list-style-type: none"><li>• Experience of working with children, particularly Key Stage 2</li></ul>		<ul style="list-style-type: none"><li>• Application form</li><li>• Interview</li><li>• Reference</li></ul>
<b>Knowledge/ Skills/ Aptitudes</b>	<ul style="list-style-type: none"><li>• Good communication skills</li></ul>	<ul style="list-style-type: none"><li>• Able to organise games and activities for pupils during the lunch break</li></ul>	<ul style="list-style-type: none"><li>• Interview</li><li>• References</li></ul>
<b>Disposition</b>	<ul style="list-style-type: none"><li>• Flexible approach to work</li><li>• Committed to the principles of equality and diversity</li><li>• Able to work as part of a team</li><li>• Able to use own initiative</li></ul>		<ul style="list-style-type: none"><li>• Interview</li><li>• References</li></ul>
<b>Circumstances</b>	<ul style="list-style-type: none"><li>• Enhanced clearance from the Disclosure and Barring Service</li></ul>		<ul style="list-style-type: none"><li>• DBS check</li></ul>