



South Tyneside Council



CHILDREN, ADULTS AND HEALTH

JOB DESCRIPTION

POST TITLE: Teacher of Humanities

GRADE: MPS/UPS + SEN Allowance

RESPONSIBLE TO: Head Teacher

Overall Objectives of the Post:

- To teach pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Work closely with Primary colleagues to develop a whole school Humanities curriculum;
- Provide pupils with P.S.H.C.E input if given a Tutor Group;
- To maintain the positive ethos and core values of the school, both inside and outside the classroom;
- To contribute to constructive team-building amongst teaching and non-teaching staff, parents and Governors;
- To ensure that the current national conditions of employment for school teachers are met.

Key Tasks of the Post:

- Teach Humanities at key stage 3 and key stage 4.
- Implement agreed school policies and guidelines.
- Support initiatives decided by the Head Teacher and staff.
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks.
- Set clear targets, based on prior attainment, for pupils' learning.
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils.
- Keep appropriate and efficient records, integrating formative and summative assessment into short, medium and long term planning.
- Report to parents on the development, progress and attainment of pupils.
- Maintain good order and discipline amongst pupils, in accordance with school policy.
- Participate in meetings which relate to the school's management, curriculum, administration or organisation.
- Communicate and co-operate with specialists from outside agencies.
- Lead, organise and direct support staff within the classroom.
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers.

General

- Take on specific tasks related to the day to day administration and organisation of the school.
- Take on any additional responsibilities which might from time to time be determined.
- Take some responsibility for the pastoral care of pupils.
- Support the Head Teacher in developing links with parents.

All employees have a responsibility

- to undertake training and development as required and to assist, where appropriate and necessary, with the training and development of colleagues.
- for their own and others' health and safety, and for adhering to guidelines for the safeguarding of children.
- to be an ambassador for the School.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: PN/CL

Date: 7.04.17