

Job Description

Directorate: Children's Services

Division: Schools

Post title: School Counsellor (KK402)

Evaluation: 473 Points **Grade:** N6

Responsible to: Head Teacher

Responsible for: N/A

Job Purpose: To support the Lead Professional in providing counselling. To contribute to the development of pastoral care at the school

Main Duties: The following list is typical of the level of duties which the postholder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

1. To provide a counselling service to the students of the school.
2. To work directly with students using a range of therapeutic skills including Nurture therapies and Boxall Assessments, individually and with groups of students.
3. To promote and foster positive contact with parents or carers.
4. To co-ordinate and contribute to the process of assessment of students by providing relevant information to pastoral staff, and other agencies where appropriate. This may take the form of a CAF or other formats as needed.
5. To lead and support the design and delivery of programmes to build the resilience and confidence of students both for individual and to groups of students.
6. To support the Lead Professional/ SENCO by contributing to appropriate staff development and training courses.
7. To work in partnership with the Local Authority and other statutory and voluntary agencies as required.
8. Assist in maintaining a healthy, safe and secure environment and to act in accordance with the school's policies and procedures.
9. To promote and implement the School's/Council's Equality Policy in all aspects of employment and service delivery.

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