



St Gerard's RC Primary School

Job Description: Class Teacher



Overall responsibility for the care and development of each individual child in a specific class group. To be responsible for the teaching and learning in all subject areas whilst bearing in mind the distinctive Catholic nature of our school as outlined in our Mission Statement:

*'We nurture a caring Christian community where all are valued
and by working together we will educate and inspire each child.'*

The Class Teacher will:

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs
- maintain the positive ethos and core values of the school, both inside and outside the classroom
- contribute and participate in the team working ethos of the school

The teacher's job description adheres to the conditions laid down in the School Teacher's Pay and Conditions Document.

Main Purpose:

- To be responsible for promoting and safeguarding the welfare of children in their care throughout the school.
- To offer all learners an effective education in a stimulating environment, which provides equality of opportunity for all.
- To work in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies.
- To perform such particular duties as from time to time may be reasonably assigned to him/her by the Head Teacher.

Main Duties and Responsibilities:

The Class Teacher will:

- Promote and support the Catholic ethos of the school
- Be a positive role model in terms of behaviour, work and attitudes
- Participate in assemblies, school Masses and other religious observances and liturgies contributing to the preparation of these throughout the year
- Implement agreed school policies and guidelines
- support initiatives decided by the Head Teacher and staff
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks
- Teach challenging, well organised lessons using an appropriate range of teaching strategies to meet the needs of all pupils
- Be able to set clear targets, based on prior attainment, for pupil's learning
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils

- Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning
- Report to parents on the development, progress and attainment of pupils
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy
- Evaluate own practice and use this to identify effective practice and areas for development
- Participate in meetings which relate to the school's management, curriculum, administration or organisation
- Communicate and co-operate with specialists from outside agencies
- Lead, organise and direct support staff within the classroom
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers
- Share a responsibility for other school initiatives

Accountable for:

- The education and welfare of the children in accordance with national conditions of service and the religious ethos of the school.
- The quality of learning and the achievements of all pupils in the class.

Authority to:

- Implement rewards and sanctions within the school policies and procedures.
- Liaise with parents/carers or other responsible adults and with external professional staff in accordance with school policies and procedures.

Child Protection:

- The school takes the safety of children seriously. All staff are expected to follow the school's Child Protection Procedures.

Entitlements:

- Training and development within the school's INSET programme and in accordance with School Development Priorities.
- 10% Planning, Preparation and Assessment time as outlined in the National Agreement
- Appropriate professional support from the Head Teacher and other colleagues.
- Performance Management (Annually)

The Job description may be reviewed at the end of each academic year or earlier if necessary. In addition it may be amended at any time after consultation with you.