

To support your application you are required to submit a written application demonstrating how you meet the following six core competencies associated with the role of School Business Manager (derived from NCTL). Please ensure that in your application you address each of the competencies and outline a clear example of how you have operated within this competency, with impact where relevant. You should not exceed 2 A4 pages, minimum of pt 12 type.

1. Managing self and personal skills <ul style="list-style-type: none"> • Manage own resources • Maintain CPD • Develop personal networks • Maintain professional values and ethics 	2. Providing direction <ul style="list-style-type: none"> • Provide leadership • Plan school/organisation improvement • Ensure compliance with relevant requirements • Manage risk • Foster school/organisation culture 	3. Facilitating change <ul style="list-style-type: none"> • Plan, lead and implement organisational change • Develop innovation • Build capacity for organisational change
4. Working with people <ul style="list-style-type: none"> • Allocate and monitor the progress of work • Develop productive relationships with colleagues and stakeholders • Manage staff performance and development 	5. Effective use of resources <ul style="list-style-type: none"> • Manage financial resources • Manage technology • Manage health and safety • Manage physical resources 	6. Achieving results <ul style="list-style-type: none"> • Manage projects • Manage school/organisation process • Implement service improvements • Improve organisation performance

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