

North East Local Enterprise Partnership Job Description

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| Job Title: | Programme Lead: Health and Life Sciences |
| Service: | North East Local Enterprise Partnership (North East LEP) |
| Responsible To: | Executive Director, North East Local Enterprise Partnership |
| Host Employer: | North East Combined Authority |
| Salary: | £49,068 – 50,806 Offered initially for 12 months with the possibility of extension subject to funding. |

Background

The North East LEP leads on the development and delivery of the North East Strategic Economic Plan (SEP), aiming to foster economic growth and the delivery of more and better jobs in the area.

The area hosts a diverse health and life sciences community which includes:

- an established cluster of Pharmaceutical manufacturers
- a number of innovative small and medium sized enterprises
- leading science and research in our Universities of national and international standing
- a number of innovation hubs and facilities, key business networks and a strong public health care system

A strategic project developed with partners from across the community, working through the Health and Life Sciences Steering Group, has identified a series of recommendations about how the region could:

- build on distinctive areas of competitive advantage to strengthen the cluster through local growth and inward investment
- co-ordinate the areas assets to strengthen the North East profile, engagement in and investment from national programmes
- improve the local environment to support business growth, by shaping the skills, property and business support offer and identifying opportunities to resource projects

Purpose of the role

The North East Local Enterprise Partnership is seeking to recruit a Programme Lead for Health and Life Sciences to join its Executive Team to take the lead in working with partners to drive forward a strategic programme with the aim of delivering business growth and higher levels of employment in health and life sciences in the region.

Main Responsibilities

1. To co-ordinate and support the work of the Life Sciences Steering Group, ensuring that partner organisations are actively engaged in the work of the group and that collaboration is encouraged
2. To maintain strong relationships on behalf of the LEP with the wider Health and Life Sciences community and to identify how LEP action can help deliver the aims set out in the SEP
3. To develop regional and national awareness of the North East health and life sciences strengths and opportunities, building a clear and visible narrative about the North East's future role in the UK Industrial strategy in this sector
4. To work with the LEP Strategy and Analysis team to ensure that the economic evidence base remains fresh and to take action to improve the LEP's knowledge base as required
5. To consolidate the detail of the strategic project, working with the group to strengthen the understanding of the key propositions and identify options and approaches to address them.
6. Through LEP Programme leads and working with regional and national contacts, to move the project into delivery by identify a programme of interventions and investments which can strengthen the health and life sciences community in the region,
7. To work with partners to construct, a pipeline of priority propositions for investment from public and private sources
8. To take forward proposals for investment, including both more strategic longer term propositions and immediate wins
9. To undertake other duties commensurate with this grade as directed by the LEP Senior Management team.

March 2017