



Primary Classroom Teacher

JOB DESCRIPTION

Responsible to: Primary SLT
Responsible for: Class teaching EYFS/Primary
Reviewed by: Primary SLT
Salary: MPS/UPS

Job Purpose

Ensuring that all primary pupils attain to their potential through the effective delivery of a high quality programme of teaching and learning from EYFS - Year 6

Key Tasks and Responsibilities

1. Teaching

- Plan work in accordance with EYFS/Primary National Curriculum schemes of work and programmes of study.
- Identify clear learning objectives and specify how they will be taught and assessed.
- Take account of students' prior levels of attainment and use them to set targets for future improvements.
- Provide clear structures for lessons maintaining pace, motivation and challenge.
- Ensure coverage of EYFS/Primary Curriculum
- Set appropriate and demanding expectations for students' learning, behaviour and presentation of work.
- Maintain good discipline by adherence to the advice given to staff in the staff handbook and elsewhere.
- Work in collaboration with Learning Support Assistants attached to any teaching group.
- Set work for students absent from academy for health or disciplinary reasons.
- Evaluate own teaching to improve its effectiveness.

2. Assessment, Recording and Reporting

- Assess how well learning objectives have been achieved and use outcomes to adapt teaching accordingly;
- Provide Quality Marking feedback and identify clear targets for future learning as appropriate;
- Carry out assessment cycles (e.g. collection of effort and attainment assessments, reports) as agreed by the academy
- Attend the appropriate parents' evenings to keep parents informed as to the progress of their child;
- Be familiar with the Code of Practice for identification and assessment of Special Educational Needs and keep appropriate records on Individual Education Plans for students.

3. Pastoral Work

- Be the first point of contact for parents of students
- Attend assemblies and actively assist in the supervision of students;
- Monitor (and set targets for) the social and academic progress of individuals in the class;
- Promote good attendance and monitor in accordance with the Academy's attendance policy.

4. Professional Standards

- Support the aims of the academy to promote a "learning community";
- Treat all members of the academy community, colleagues and students, with respect and consideration;
- Treat all students fairly, consistently and without prejudice;
- Set a good example to students in terms of appropriate dress, standards of punctuality and attendance;
- Promote the aims of the academy by attendance at and participation in events such as open evenings (as appropriate to individual responsibilities);
- Support the ethos of the academy by upholding the behaviour policy, uniform regulations etc.;
- Take responsibility for own professional development and participate in staff training when provided;

- Reflect on own practice as well as the practices of the academy with aim of improving all that we do;
- Participate in the management of the academy by effective participation in various team and staff meetings;
- Undertake duties as prescribed within academy policies;
- Ensure that all deadlines are met as published in the academy calendar;
- Undertake professional duties that may be reasonably assigned to by the Associate Principal;
- Be proactive and take responsibility for matters relating to health and safety.

All employees have a responsibility

- to undertake training and development as required and to assist, where appropriate and necessary, with the training and development of colleagues;
- for their own and others' health and safety, and for adhering to guidelines for the safeguarding of children;
- to be an ambassador for the Academy.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.