



### School Caretaker Person Specification

Grade D 14-15  
£16,781 - £17,072

	Essential	Desirable
Education / Qualifications	<ul style="list-style-type: none"> <li>• Good literacy &amp; numeracy skills</li> <li>• Good communication skills</li> <li>• Attendance at courses related to cleaning, caretaking or health &amp; safety</li> </ul>	<ul style="list-style-type: none"> <li>• Educated to GCSE in Maths &amp; English</li> <li>• IOSHH / H&amp;S qualification</li> </ul>
Professional Experience	<ul style="list-style-type: none"> <li>• A proactive record of accountability</li> </ul>	<ul style="list-style-type: none"> <li>• Use of commercial cleaning equipment</li> <li>• Use of site maintenance equipment and DIY tools</li> <li>• Experience in working in a school or education setting</li> </ul>
Competence Summary (knowledge, abilities, skills & experience)	<ul style="list-style-type: none"> <li>• DIY skills</li> <li>• To be able to carry out general repairs without guidance</li> <li>• Ability to lift and carry items</li> <li>• Ability to follow and comply with instructions on equipment and/or material usage</li> <li>• Willingness to work as part of a team</li> <li>• Ability to work to deadlines</li> <li>• Ability to manage own work</li> <li>• Able to use own initiative and be proactive</li> <li>• Ability to carry out H&amp;S records and safety checks and maintain relevant records (electronic and written)</li> <li>• Ability to operate basic ICT systems</li> <li>• Knowledge of fire legislation</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of security systems, heating and fire alarms</li> <li>• Experience of COSHH</li> </ul>
Work related personal requirements	<ul style="list-style-type: none"> <li>• Willing to work outside of normal hours if required</li> <li>• Willing to undertake training</li> </ul>	

*It will be assumed that all applicants:*

- *Are committed to the safeguarding and promoting the well-being of children and young people*
- *Are reliable, trustworthy and loyal*

