

North East Local Enterprise Partnership Person Specification

Job Title:	Programme Lead: Health and Life Sciences
Service:	North East Local Enterprise Partnership (North East LEP)
Responsible To:	Executive Director, North East Local Enterprise Partnership
Host Employer:	North East Combined Authority
Salary:	£49,068 – £50,806
	Offered initially for 12 months with the possibility of extension subject to funding.

Background

The North East LEP leads on the development and delivery of the North East Strategic Economic Plan (SEP), aiming to foster economic growth and the delivery of more and better jobs in the area.

The area hosts a diverse health and life sciences community which includes:

- an established cluster of Pharmaceutical manufacturers
- a number of innovative small and medium sized enterprises
- leading science and research in our Universities of national and international standing
- a number of innovation hubs and facilities, key business networks and a strong public health care system

A strategic project developed with partners from across the community, working through the Health and Life Sciences Steering Group, has identified a series of recommendations about how the region could:

- build on distinctive areas of competitive advantage to strengthen the cluster through local growth and inward investment
- co-ordinate the areas assets to strengthen the North East profile, engagement in and investment from national programmes
- improve the local environment to support business growth, by shaping the skills, property and business support offer and identifying opportunities to resource projects

Purpose of the role

The North East Local Enterprise Partnership is seeking to recruit a Programme Lead for Health and Life Sciences to join its Executive Team. Taking forward the recommendations

of the project, the postholder will take the lead in working with partners to develop forward a strategic programme with the aim of delivering business growth and higher levels of employment in health and life sciences in the region.

The postholder will be able to demonstrate the following skills and knowledge

Experience & knowledge

1. Strong knowledge of Health and Life Sciences developed from either current or recent business experience or from roles working closely with business from a university or public sector standpoint
2. Strong understanding of future directions and business drivers within health and life sciences
3. An understanding of the role of a public sector body in supporting business growth
4. High level of educational attainment, a good first degree in a relevant subject, or equivalent senior experience in the industry
5. Demonstrable experience at working nationally, regionally or locally in programme development and delivery.
6. A background of engagement with senior (Board-level) leaders and other professionals across a range of organisations and sectors

Personal skills and orientation

1. Highly motivated team orientation, able to work closely with the Steering Group and draw from the expertise of key programme managers in the LEP Expertise Team
2. Strong presentation skills, including the capacity to develop and deliver a compelling presentation about life sciences needs and capabilities in the North East
3. Excellent communication, interpersonal and political skills including the ability to network and build working relationships and influence with a range of partners across all sectors both nationally, regionally and locally
4. Experience in managing conflict and articulating coherent rationales for action.
5. Personally credible, able to generate the trust of partners and audiences from a range of backgrounds and at all levels within and outside the North East LEP.
6. Experience of working in a responsive, flexible and targeted way.

Abilities

1. Ability to think and plan strategically, to inform the development of effective strategies to meet outcomes
2. Ability to plan projects, working with a range of other people
3. Proven track record of delivery of outcomes in a multi-agency sector setting.
4. Experience of creating and writing strong business cases for investment.

5. Ability to operate effectively with a high volume workload and the ability to prioritise effectively.

Personal Attributes

1. Strong and open style that engages and inspires others.
2. Committed to working collaboratively – within the organisation and externally.
3. Commitment to equality of opportunity in all aspects of the role with partners.
4. High level of drive and motivation to deliver results.
5. Strong interpersonal skills.
6. Outcome and achievement focused.
7. Entrepreneurial outlook with the ability to identify and maximise opportunities and manage risks.

March 2017