



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

JOB DESCRIPTION

POST TITLE: Teacher (Hedworthfield Primary School)

GRADE: MPS

RESPONSIBLE TO: Head Teacher

Overall Objectives of the Post:

To carry out the duties of a school Teacher as set out in paragraphs 60.1 and 64.7 (inclusive) of the School Teacher's Pay & Conditions Act 1991 (2005 Document).

Purpose of Role:

To facilitate and encourage learning which enables students to achieve high standards; to share and support the corporate responsibility for the well-being, education and discipline of all students.

The Job Description should be read alongside the range of professional duties of Teachers as set out in Part XII of the Teacher's Pay and Conditions Documents, sections 48 to 50.

The postholder will be expected to undertake duties in line with the professional standards for qualified Teachers and uphold the professional code of the General Teaching Council for England.

Key Tasks of the Post:

1. *Teaching and Managing Pupil Learning*

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.
- Work to remove barriers to learning liaising with parents and other professionals as necessary.
- Ensure the creation of a positive learning environment, with the effective use of praise and encouragement - valuing all contributions.
- Uphold the agreed values of the school treating all pupils equally and with respect.
- To use ICT to support and enhance pupil learning.

2. *Planning and Setting Expectations/Pupil Achievement*

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.

- Set appropriate and demanding expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment.
- Set high expectations through a differentiated curriculum planning effectively for all abilities.
- Involve pupils in the self-assessment and monitoring of their own work and agreed targets.
- To deploy support staff and other adults effectively overseeing the impact of their contribution.
- Use positive action to improve the quality of pupils' learning.

3. *Knowledge and Understanding*

- Demonstrate that they have a thorough and up-to-date knowledge of their subject/ specialism across the Primary phase.
- Demonstrate knowledge and understanding and take account of wider curriculum developments which are relevant to their work.

4. *Professional Characteristics*

- To work as part of a team.
- Demonstrate responsibility for their professional development - always learning and being willing to try new ideas.
- Demonstrate high expectations and self-evaluation.
- Uphold the agreed values of the school.

5. *Curriculum Contribution - Subject/Area TBA*

- The overall accountability for subject performance across the school will be the responsibility of the Leadership Team.
- Review schemes of work and policies as necessary, reporting back to Leadership Team.
- Plan, prioritise and evaluate subject development on an annual basis as part of SIP cycle.
- To give staff advice, guidance and coaching as directed or requested.
- To lead in-service training.
- To take a lead in school based action research designed to improve the quality of teaching and learning.
- To be responsible for a designated budget - liaising with staff and prioritising spending - keeping appropriate records.
- Contribute to the monitoring of standards working with the Leadership Team to set targets as appropriate.
- To provide reports for Head Teacher and Governors as necessary.
- To ensure appropriate ICT programmes are in use to support and consolidate subject knowledge and learning.
- To support, monitor and review assessment and record-keeping procedures.
- To keep subject knowledge up to date through C.P.D.
- To keep a subject leader file up to date (with agreed content).

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: JC/CL

Date: 12.05.17