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|  | **Essential** | **Desirable** |
|  **Qualifications/** **Attainments**  | Sound or secure numeracy and literacy skills (advice and guidance will be available from head teacher). | \*4 GCSEs including English and Maths.\*A valid First Aid Certificate. \*A willingness to consider completing an NVQ L3 qualification. |
| **Experience**  | Are familiar with a school environment **OR** working with or caring for children of the relevant age. | \*Experience of working in a school environment either in a paid or voluntary capacity. \*Experience of supporting children with special educational needs. |
| **Skills,** **knowledge** **and aptitude**  | \*Ability to relate well with children and adults. \* Ability to work as a member of a team. \* A willingness to work co-operatively with a wide range of professionals. \* Good communication skills both written and verbal. \* A knowledge of how to keep children safe in education. |

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| \*Ability to work within the LEA and school’s policies and guidelines.\*Basic technology skills e.g. computer, video and photocopier. |

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| **Personal attributes** |

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| \*Sensitive to the needs of children and their parents/guardians. \*Able to work positively with parents/guardians, other professionals.\*Ability to work effectively as part of a team. \*Calm and positive approach. \*Committed to continuous professional development. \*Strong commitment to safeguarding children. |

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|  \*Appreciate and support other professionals.  |

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