**St Mary’s RC Primary School:**

**Essential Criteria – Teaching Assistant Level 3 Enhanced**

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|  | **Essential** | **Desirable** | **Method of Assessment** |
| **Qualifications and training** | * GCSE Maths and English grade A – C
* NVQ 3 or CACHE level 3 or equivalent qualification in a relevant discipline.
* Good Numeracy and Literacy skills.
 | * First Aid Certificate
* Safeguarding Level 1 certificate
* Valid first aid certificate
 | * Application Form
* Letter of application
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| **Experience** | * Current experience of working within a school environment and working in primary classrooms from Early Years to Year 6.
* Current experience of planning and evaluating learning experience and assessing / tracking pupil progress.
* Currently involved in planning of learning for individuals, groups and whole class.
* Experience of working with children with general and specific learning difficulties.
 | * Experience of working specifically with SEN children.
* Experience of working with ASD children.
* Experience of working with individuals, groups and whole classes.
 | * Application Form
* Letter of application
* Interview
* Reference
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| **Skills, Knowledge and Aptitude** | * Ability to relate well with children and adults.
* Working knowledge of National Curriculum.
* Demonstrate an ability to use skills, expertise and experience to work independently to support pupil learning with individual children, small groups and whole class.
* Good written and oral communication skills.
* Ability to work flexibly either on own or as part of a team.
* Enthusiasm and ability to use initiative.
* Contribute to a range of teaching, learning and pastoral activities.
* Ability to contribute to meetings and liaise with other agencies.
* Use ICT effectively to support teaching and learning.
* A willingness to work co-operatively with a wide range of professionals.
* Willingness to undertake further appropriate training
 | * Understanding of equal opportunities and child protection.
* Ability to work within the Local Authority and the school’s policies and guidelines.
 | * Application Form
* Letter of application
* Interview
* Reference
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| **Professional Development** | * Evidence of recent continuing professional development linked to the role.
 | * Team Teach training
 | * Letter of application
* Interview
* Reference
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| **Additional Factors** | * Approachable manner, reliable, conscientious, articulate.
* Sensitive to the needs of vulnerable children and their parents.
* Commitment to achieve high standards and to continuing personal and professional development.
* High level of confidentiality and discretion.
* Enthusiasm and drive.
* Calm and positive approach.
* Willingness to get involved in school life and lead after school activity clubs and activities
 | * Practising Catholic
* Own transport.
* Appreciate and support other professionals.
* An interest in becoming involved in extended activities and clubs.
 | * Letter of application
* Interview
* Reference
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