**St Mary’s RC Primary School:**

**Essential Criteria – Teaching Assistant Level 3 Enhanced**

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|  | **Essential** | **Desirable** | **Method of Assessment** |
| **Qualifications and training** | * GCSE Maths and English grade A – C * NVQ 3 or CACHE level 3 or equivalent qualification in a relevant discipline. * Good Numeracy and Literacy skills. | * First Aid Certificate * Safeguarding Level 1 certificate * Valid first aid certificate | * Application Form * Letter of application |
| **Experience** | * Current experience of working within a school environment and working in primary classrooms from Early Years to Year 6. * Current experience of planning and evaluating learning experience and assessing / tracking pupil progress. * Currently involved in planning of learning for individuals, groups and whole class. * Experience of working with children with general and specific learning difficulties. | * Experience of working specifically with SEN children. * Experience of working with ASD children. * Experience of working with individuals, groups and whole classes. | * Application Form * Letter of application * Interview * Reference |
| **Skills, Knowledge and Aptitude** | * Ability to relate well with children and adults. * Working knowledge of National Curriculum. * Demonstrate an ability to use skills, expertise and experience to work independently to support pupil learning with individual children, small groups and whole class. * Good written and oral communication skills. * Ability to work flexibly either on own or as part of a team. * Enthusiasm and ability to use initiative. * Contribute to a range of teaching, learning and pastoral activities. * Ability to contribute to meetings and liaise with other agencies. * Use ICT effectively to support teaching and learning. * A willingness to work co-operatively with a wide range of professionals. * Willingness to undertake further appropriate training | * Understanding of equal opportunities and child protection. * Ability to work within the Local Authority and the school’s policies and guidelines. | * Application Form * Letter of application * Interview * Reference |
| **Professional Development** | * Evidence of recent continuing professional development linked to the role. | * Team Teach training | * Letter of application * Interview * Reference |
| **Additional Factors** | * Approachable manner, reliable, conscientious, articulate. * Sensitive to the needs of vulnerable children and their parents. * Commitment to achieve high standards and to continuing personal and professional development. * High level of confidentiality and discretion. * Enthusiasm and drive. * Calm and positive approach. * Willingness to get involved in school life and lead after school activity clubs and activities | * Practising Catholic * Own transport. * Appreciate and support other professionals. * An interest in becoming involved in extended activities and clubs. | * Letter of application * Interview * Reference |