

**Job Description**

**Job Title:** Occupational Therapist

**Salary Grade:** Grade 6 - 8

**SCP:** 28 - 41

**Job Family:** People Care

**Job Profile:** PC 4

**Directorate**: Adult Care

**Work Environment:** Independent Living Centre

**Reports to:** Team Manager

**Number of Reports:** None

**Purpose:**

To manage complex and higher risk cases to maintain or improve the wellbeing of vulnerable clients.

**Key Responsibilities:**

* To undertake complex and higher risk assessment work as directed and under the supervision of the Team Manager.
* To undertake Assessment and Care management functions in relation to people with physical disabilities and prepare appropriate reports and records of involvement with customers and carers.
* To undertake the role of Practice Educator for undergraduate Occupational Therapists
* To undertake assessment for provision of standard wheelchairs with some other enhanced prescribing rights at the direction of the Team Manager.
* To assist in the implementation of programmes of rehabilitation under the supervision of the Team Manager and other qualified therapists, where requested.
* To advise customers/carers on proper use of equipment and facilities provided by the Local Authority under the supervision of the Team Manager
* To participate in relevant training courses and assist in the delivery of training for others.
* To assist in the induction of new employees within the service under the supervision of the Team Manager
* To take an active role in project related activities within the service under the direction of the Team Manager.
* The post-holder may be required to perform duties appropriate to the post other than those stated above and undertake duties at other locations.
* The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the council.
* The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Council records and information.
* The post holder must carry out their duties with full regard to the Council’s Equal Opportunities Policy, Code of Conduct, Child Protection Policy and all other Council Policies.
* The post holder must comply with the Councils Health and safety rules and regulations and with Health and Safety legislation.