**BELSAY SCHOOL**

**JOB DESCRIPTION – YEAR 3/4 CLASS TEACHER**

***Job Title:*** Class Teacher (0.5)

***Salary:*** Main Scale

***Line Manager:*** The Headteacher

**Main Purpose of the job:**

* Continue to raise achievement for all learners;
* Demonstrate outstanding teaching performance;
* To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the Headteacher.

**Duties and Responsibilities**

All teachers are required to carry out the duties of a school teacher as set out in the current School Teachers Pay and Conditions document. At this school the following areas have been highlighted as being of particular importance:

**Developing Subject Knowledge and Curriculum Knowledge:**

* Understanding the needs of the learners and adopting / developing an appropriate curriculum.
* Understanding and implementing Belsay School’s curriculum policies, schemes of work and topic plans.
* Understanding and using National and local strategies to raise standards.
* Taking steps to identify areas of strength and weakness in knowledge and understanding.
* Using strengths to help and support others.
* Taking steps to improve knowledge and understanding in all areas.

**Planning Effectively for Learning:**

* Planning teaching and learning in the medium term (termly) and in the short term (weekly).
* Planning individual learning for those learners identified on the Special Educational Needs and Disabilities Register in line with school policy including completing Individual Education Plans.
* Using previous assessment effectively when planning future learning and planning assessment alongside learning.
* Setting clear learning objectives and success criteria for all lessons.
* Setting challenging targets for all groups of learners and for individuals.

**Creating Optimum Learning Conditions within the Learning Environment:**

* Using methods appropriate to the learners being taught.
* Managing behaviour positively and achieving high standards of discipline.
* Using resources effectively.
* Using time well to maximise teaching and learning opportunities.

**Monitoring the Progress of the Learners Closely:**

* Using a variety of assessment strategies in line with school policy.
* Assessing progress against targets for individuals and groups.

**Leading Staff and Manage Resources:**

* Involving Teaching Assistants appropriately in all aspects of class work and ensuring that they are adequately briefed about each lesson.
* Ensuring the classroom is adequately and appropriately resourced for each lesson.

**Curriculum Development:**

* Co-ordinate a subject or an aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance;
* Contribute to the whole school's planning activities.

**Evaluating their Work and make Changes:**

* Using assessments against targets / objectives to evaluate effectiveness of teaching and learning.
* Using assessments to change planning where necessary.
* Evaluate teaching and learning in partnership with colleagues at staff meetings.
* Seeking out and accessing appropriate training and professional development opportunities and both disseminating and using the outcomes to improve teaching and learning.

***Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.***

***Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.***