



# The Federation of Longhorsley and Whalton C of E Schools

## Job Description



Post Title: Class Teacher		Director/Service/Sector: The Federation of Longhorsley and Whalton C of E Schools		Office Use
Grade: MPR		Workplace: Whalton C of E Primary School		JE ref: HRMS ref:
Responsible to: The Executive Headteacher		Date: January 2018	Manager Level: Delegated responsibility for TA when working with the class at agreed times.	
Job Purpose: To ensure that pupils are taught effectively, ensuring their welfare and safeguarding, and to contribute to the fulfilment of the aims of the school.				
The post holder will fulfil the national conditions of service as detailed in the current version of the Teachers’ Pay and Conditions of Service Document and any local conditions of service notified in writing by the local education authority and/or School Governors.				
Resources		Staff	A Teaching Assistant is available, part time.	
		Finance	The post holder is not responsible for a financial budget.	
		Physical	Learning resources are available for all classes.	
		Clients	The post holder is responsible for the well- being of the pupils in their care.	
<b>Duties and key result areas:</b> <ul style="list-style-type: none"><li>• Model and promote the schools’ Christian ethos</li><li>• Teach a class of Reception and Year 1 children to become enthusiastic, resilient and successful learners</li><li>• Evaluate and track progress and provide appropriate challenge and support for individual learners</li><li>• Provide pastoral care for the class</li><li>• Enable children to make a smooth transfer from one class teacher to the next across the week</li><li>• Fulfil appropriate administrative functions for the class</li><li>• Liaise positively with other staff across the federation</li><li>• Contribute towards the development of learning throughout the school/federation by having responsibility for a curriculum area(s)</li></ul>				
The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and extent of the post and the grade has been established on this basis.				
<b>Work Arrangements</b>				
<ul style="list-style-type: none"><li>• Transport requirements: The post holder will normally work in one school and may occasionally be required to attend courses, mainly in the locality or travel to the other federated school for CPD, Federation days</li><li>• Working patterns: Fixed term contract for 2 terms to cover the temporary reduction to the current postholder’s hours</li><li>• PPA time is available weekly. (10% of teaching time)</li><li>• Working conditions: The post is school based, with available outdoor learning space.</li></ul>				



# PERSON SPECIFICATION The Federation of Longhorsley and Whalton C of E Schools - Class Teacher



<b>Post Title:</b> Class Teacher		<b>Director/Service/Sector:</b> The Federation of Longhorsley and Whalton C of E Schools	Ref:
<b>Essential</b>		<b>Desirable</b>	<b>Assess by</b>
<b>Knowledge and Qualifications</b>			
<ul style="list-style-type: none"> <li>Department for Education recognised qualification</li> <li>Knowledge of the Primary Curriculum</li> </ul>		Level 6 (Graduate Status)	a,o
<b>Experience</b>			
<ul style="list-style-type: none"> <li>Teaching experience within the Primary School age range</li> <li>Recent teaching experience within Reception and/or Year 1</li> <li>Experience of planning flexibly and creatively to meet the needs of the pupils.</li> <li>Experience of using a range of assessment strategies, including teacher-pupil, peer and self-assessment.</li> <li>Recent, appropriate professional development.</li> </ul>		<ul style="list-style-type: none"> <li>Experience of mixed age classes</li> <li>Experience of teaching Read, Write Inclusive (RWI)</li> <li>Experience of leading a curriculum area</li> </ul>	A,I
<b>Skills and competencies</b>			
<ul style="list-style-type: none"> <li>Ability to inspire and develop learning approaches to meet the needs of individual learners.</li> <li>Ability to evaluate and modify teaching to meet the needs of the pupils</li> <li>Secure classroom management skills</li> <li>Secure communication skills</li> <li>Highly competent in the use of ICT</li> <li>Be able to work effectively in a team</li> </ul>		<ul style="list-style-type: none"> <li>Ability to promote outdoor learning</li> </ul>	A,I
<b>Physical, mental and emotional demands</b>			
<ul style="list-style-type: none"> <li>Has high expectations of children's achievement, behaviour and attitudes to learning</li> <li>Has high expectations of self and others; conscientious</li> <li>Ability to calmly and flexibly prioritise with regard to the needs of others (pupils, parents, staff, and other stakeholders).</li> <li>Ability to continually reflect and improve upon own practice in order to achieve excellence</li> </ul>			A,I,R
<b>Other</b>			
<ul style="list-style-type: none"> <li>Able to support the Christian ethos of our schools</li> <li>Involvement in the wider life of the school; willing to go the extra mile</li> <li>Ability to safeguard and promote the welfare of children</li> <li>No disclosure about criminal convictions or a safeguarding concern that makes applicant unsuitable for this post</li> </ul>			A,I,R

Key to assessment methods; (a) application form, (i) interview, (r) references, (t) ability tests (q) personality questionnaire (g) assessed group work, (p) presentation, (o) others e.g. case studies/visits

