



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

JOB DESCRIPTION

POST TITLE: Youth Justice Support Officer

GRADE: Band 6

RESPONSIBLE TO: Youth Justice Senior Practitioner

RESPONSIBLE FOR:

Overall Objectives of the Post:

To prevent further offending by identified children and young people.

Key Tasks of the Post:

You will be responsible for supporting identified young people who are in contact with the Youth Justice Service. You will work on a rota basis to ensure that identified young people receive a service seven days per week and, where relevant (e.g. when subject to an ISS requirement), 365 days per year. You will:

- Support the management of pre court and statutory caseloads by offering throughcare and post release work.
- Assess, plan and manage pre court cases when required.
- Support the delivery of a range of statutory and voluntary intervention programmes with young people (and their families) designed to address and prevent further offending.
- Make full and appropriate use of resources available within the Youth justice Service, and those provided by external agencies, to ensure effective outcomes for young offenders.
- Work towards adherence to National Standards and Youth Justice Service policies and procedures.

You will be an effective member of the Youth justice Service. You will:

- Promote integrated inter-agency responses to youth offending through active membership of the Youth Justice Service.
- Contribute to the monitoring and evaluation of the Youth Justice Service's work.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: PV/CL

Date: 2.02.18