

Chillingham Road Primary School Job Description

Post Title:	Class Teacher
Pay scale:	MPS/UPS £22,917 - £38,633 per annum, depending on relevant teaching experience.
Responsible to:	Head teacher and Phase Leader
Job Purpose:	To be accountable for educational progress of learners in a designated class by effective teaching and learning and contribute to the monitoring and development of a curriculum area

Main responsibilities:

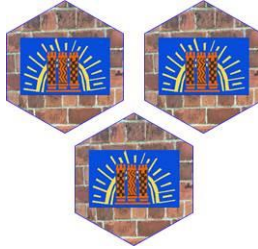
The following list is typical of the level of duties which the post holder will be expected to perform. It is not necessarily exhaustive and other duties of a similar type and level may be required from time to time.

General

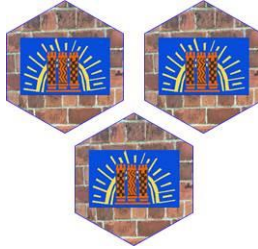
- 1 To carry out the professional duties of a Teacher as set out in the School Teachers' Pay and Conditions Document and Teacher Standards. Carry out teaching duties in accordance with the school's schemes of work and the National Curriculum.

Generic Responsibilities

- 2 Establish a purposeful and safe learning environment and manage learners' behaviour constructively by establishing and maintaining a clear and positive framework for discipline and a supportive culture in line with the school behaviour policy.
- 3 Contribute to the monitoring and development of a curriculum area to ensure suitable opportunities are provided for learner aspirations to be met.



- 4 Plan effectively in the short, medium- and long-term and prepare effective learning sequences, lessons and work across a series of lessons to ensure coverage of the curriculum and the differentiated needs of learners are met. Plan and prepare homework and other out of class work.
- 5 Be aware of and apply a range of creative and evidence based teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved. Deliver lessons to groups of learners or classes. Demonstrate the positive values, attitudes and behaviour expected from learners.
- 6 Assess, record and report on the development and progress of learners and analyse relevant data to promote the highest possible aspirations for learners and target expectations and actions to raise learners' achievements. Provide timely, accurate and constructively feedback on learners' attainment, progress and areas of development.
- 7 Demonstrate ongoing development and application of teaching practice, expertise and subject, specialism and/or phase knowledge to enrich the learning experience within and beyond the teacher's assigned classes or groups of learners.
- 8 Communicate effectively and work collaboratively within and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, parents, carers, agencies and communities, to enhance teaching and learning and promote the positive contribution and well-being of learners.
- 9 Contribute to the development and implementation of priorities, policies and activities in order to enable the achievement of whole school aims.
- 10 Promote the safeguarding and welfare of children and young persons the post holder is responsible for, or comes into contact with. Be aware of school policies and other guidance on the safeguarding and promotion of



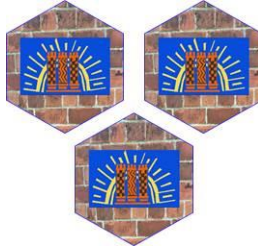
well- being of children and young people. Take appropriate action where required.

- 11 To work effectively with / be aware of and assist integrated processes, such as Early Help Plans and local opportunities which support the development of the whole child.
- 12 Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.

In addition, Upper Pay Spine teachers are expected to:

- 13 Make significant contributions to implementing workplace policies and practice and to promote their implementation. This is not just in their own classroom but also in making a significant wider contribution to school improvement, which impacts on pupil progress and the effectiveness of staff and colleagues
- 14 Give advice on the development and well- being of children and young people, if required,
- 15 Promote collaboration between colleagues and contribute to their professional development through coaching and mentoring, demonstrating effective practice, and providing advice and feedback. Lead and manage a significant area of the school curriculum.

Date: 1st February 2018



Appendix 1

(NB. This appendix should only be included for teachers with a safeguarded sum)

Additional Duties for Safeguarded Sum

Additional duties must be allocated where teachers receive a safeguarded sum in excess of £500. The level of duties assigned must be commensurate with the amount of the safeguarded sum and will only last as long as the safeguarded sum continues to be paid to the teacher.

In accordance with paragraph 5 of the School Teachers' Pay and Conditions Document, teachers with safeguarded sums in excess of £500 in total must have duties allocated to them which are commensurate with the safeguarded sum, for as long as they continue to be paid that sum. A teacher must not be paid the safeguarded sum if s/he unreasonably refuses to carry out such additional duties, provided that s/he is notified at least one month before it is implemented.