**TANFIELD LEA COMMUNITY PRIMARY SCHOOL PERSON SPECIFICATION**

**CLEANER Grade 1**

**Role:** To be responsible for cleaning areas within school and key holder responsibilities when necessary.

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| **Category** | **Essential** | **Desirable** | **Evidence** |
| **APPLICATION** |  Clearly presented application   Good basic Literacy and Numeracy skills.   Fully supported in reference. |  |  Application Form   References |
| **QUALIFICATIONS** |  Willingness to participate in training relevant to the post. |  GCSE or equivalent in English and  Maths. |  Application Form   References   Certificates |
| **EXPERIENCE** |  Experience of cleaning |  Experience of working in a school environment |  Application Form   References   Interview |
| **SKILLS AND**  **KNOWLEDGE** |  Ability to clean and maintain a high standard of cleanliness throughout the  school.   Ability to work by yourself, but also experience of working within a team.   Good organisational and time management skills. |  Knowledge of current Health and Safety  policies and procedures – including Risk and COSHH Assessments.   Able to work proactively. |  Application Form   Reference   Interview |
| **PERSONAL**  **QUALITIES** |  Enthusiastic, committed, hardworking and self-motivated.   Trustworthy and reliable.   Friendly disposition   Supportive of the school’s ethos   Ability to get on well with people of all ages.   Good role model for staff and pupils.   Pro-active nature |  |  Application Form   Reference   Interview |

MAY 2016