



North East
Better Health
at Work Award
Gold Award



Lecturer 2 (Engineering Mechanical / Electrical)

Post Reference: 5977. Full Time, 37 hours a week. Permanent. £26,670.51 - £34,777.25 per annum (dependent on qualifications).

Attractive benefits for this post include 48 days holiday per year plus bank holidays and the opportunity to join the Teachers' Pension Scheme.

When it comes to inspiring and engaging a new generation, we are looking to appoint an inspiring Lecturer. You could be taking control of planning and delivering training that will lay strong foundations for student learning. You may not already be a Lecturer but what we are more interested in is an in-depth understanding of key areas of Engineering within the following discipline: Mechanical/Electrical,

We are seeking to appoint an enthusiastic, innovative individual to join our team, teaching Engineering at Sunderland College's brand new City Campus. The successful candidate will be a well-motivated, qualified Engineer, ready to teach across a range of programmes at levels 1 to 5, within our Engineering department.

You should be educated to at least HNC/HND in an Engineering discipline, we also welcome applications from New Engineering Graduates. Preferably you will already have a teaching certificate and Assessor or Verifier awards. If not, and you have the potential to teach, you will be committed to achieving a teaching qualification within an appropriate timescale upon joining the college. Recent experience within the Engineering sector will also be an advantage.

The appointment offers a number of opportunities to play a key role in driving forward the quality of our Engineering department and expanding the higher education provision as well as the offer to develop programs for local and international employers, working alongside a highly successful team and in partnership with The University of Sunderland.

Applicants should be able to demonstrate, in their personal statement, practical examples of how they fulfil the person specification. Due to the nature of this post you will be required to undertake an Enhanced Disclosure Check.

To find out more about this great opportunity visit www.sunderlandcollege.ac.uk/vacancies alternatively email vacancies@sunderlandcollege.ac.uk or call 0191 511 6046 to request an application pack.

Applications to be received by 12 noon on Monday 26 February 2018.

We are working towards equal opportunities and welcome applications from all sections of the community. We are committed to PREVENT and safeguarding the welfare of children and vulnerable adults.



Job Description

(This is a description of the job as it is as present constituted. It may be necessary, from time to time, to update job descriptions to ensure that they relate to the job as then being performed. Therefore, management reserve the right to make changes to your job description, commensurate with your grade/level in the organisation, after consultation with you).

Post Title:	Lecturer 2 (Engineering Mechanical/Electrical)
Post Reference No:	5977
Department	Engineering, Construction & Commercial
Grade:	026 – 035 (dependant on qualifications)
Contract:	Full Time, Permanent
Hours:	37
Location:	Any College Centre
Responsible to:	Curriculum Manager

PRINCIPAL DUTIES:

1. **Delivery of curriculum.**
2. **Assessment of student learning.**
3. **Provision of support for student learning.**
4. **Maintenance of appropriate records and documentation.**
5. **Maintenance of appropriate continuing professional development and general aspects of role.**
6. **Development of curriculum.**
7. **Evaluation of curriculum.**

MAIN DUTIES:

1. **Delivery of curriculum**
 - 1.1 Prepare session plans and resources to contribute to an identified scheme of work.
 - 1.2 Deliver differentiated teaching, learning and assessment strategies to meet learner needs.
 - 1.3 Make effective use of independent learning technology (ILT) to enhance student learning in and out of the classroom.
 - 1.4 Deliver academic support for students as required.
2. **Assessment of student learning**
 - 2.1 Prepare and assess students for a range of assessments.
 - 2.2 Carry out marking and assessment to provide feedback to students to enable improvement.
 - 2.3 Maintain assessment records.
 - 2.4 Participate in standardisation and quality assurance of assessment.
 - 2.5 Prepare and make available specified assessment plans.
 - 2.6 Prepare and make available specified summative/significant assessments to meet awarding organisation standards and learner needs.

- 2.7 Conduct and lead internal quality assurance of assessment in line with the College's internal quality assurance of assessment handbook and procedures and awarding organisation guidelines.
- 2.8 Register students with awarding organisation in accordance with internal and external guidelines.

3 Provision of support for student learning

- 3.1 Provide academic and additional learning support.
- 3.2 Support students in their learning and personal development.
- 3.3 Liaise with curriculum delivery and support staff to support student learning.
- 3.4 Monitor student attendance, behaviour and progress and take appropriate action.
- 3.5 Liaise with parents/employers as required.

4 Maintenance of appropriate records and documentation

- 4.1 Maintain appropriate records and reports.
- 4.2 Participate in the College's quality assurance and quality improvement processes.
- 4.3 Maintain Course File records for use within team

5. Maintenance of appropriate continuing professional development and general aspects of role

- 5.1 Maintain appropriate continuing professional development.
- 5.2 Participate in recruitment and marketing events, and parents' evenings.
- 5.3 Take appropriate responsibility for learner safeguarding and the promotion of equality and diversity.
- 5.4 Undertake such other duties as are reasonably allocated either permanently or from time to time.
- 5.5 Work at any of the College sites on a temporary or indefinite basis.
- 5.6 Maintain appropriate professional behaviours and attitudes.
- 5.7 Develop and share new and best practices in teaching, learning, assessment and other aspects with colleagues.
- 5.8 Interview prospective students
- 5.9 Support newly qualified teachers.
- 5.10 To uphold British Values, the college values and responsibilities with regard to equality and diversity.
- 5.11 To understand and adhere to college Health and Safety policies and guidelines ensuring compliance with statutory legislation.
- 5.12 To have due regard and take appropriate responsibility for PREVENT and the safeguarding and promotion of the welfare of children and/or vulnerable adults.

6 Development of Curriculum

- 6.1 Develop and share subject pedagogy within team to maintain currency and accuracy
- 6.2 Prepare and make available specified course planning documentation and own resources.
- 6.3 Contribute to timetabling arrangements

7 Evaluation of Curriculum

- 7.1 Review course content and resources to maintain currency and accuracy with qualification requirements and client needs.
- 7.2 Review and evaluate course performance and contribute to improvements.



CRITERIA	ESSENTIAL REQUIREMENT	DESIRABLE REQUIREMENT
Skills/Knowledge/Aptitude Demonstrate the ability to teach within the full range of FE and HE delivery including WBL Good understanding of teaching and learning strategies Excellent interpersonal skills Demonstrate successful achievement within teaching Teaching incorporating ILT IT Skills Ability to lead and contribute to IV on higher education programmes	✓ ✓ ✓ ✓ ✓ ✓ ✓	
Qualifications and Training Appropriate degree or equivalent/relevant vocational qualification Teacher qualification or commitment to work towards Level 2 English and Maths Assessor Awards Up to date Continuous Professional Development	✓ ✓ ✓ ✓	✓
Experience Evidence of collecting and acting upon data analysis Successful experience of delivering high quality provision Evidence of curriculum development Breadth of curriculum experience and knowledge with the proven ability to produce high quality curriculum planning Appropriate academic/vocational experiences Experience of the quality assurance process, and liaising with awarding bodies and HEI's	✓ ✓ ✓ ✓ ✓ ✓	
Disposition Proven ability to interact effectively with all members of the college community To uphold the British values, college values and responsibilities with regard to equality and diversity Good/Outstanding Teaching Observation Grade(s) with dates over the last three years To have due regard and take appropriate responsibility for PREVENT and the safeguarding and promotion of the welfare of children and/or vulnerable adults. To understand and adhere to college Health and Safety policies and guidelines ensuring compliance with statutory legislation. Demonstrable evidence of successful External or Internal Inspection outcomes	✓ ✓ ✓ ✓ ✓ ✓ ✓	