

**Person Specification  
Social Worker (Missing Persons)  
Multi-Agency Safeguarding Hub**



**Part A**

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

**Essential**

- Recognised Social Work Qualification (DipSW/Social Work Degree/CQSW/CSS)
- Substantial and relevant experience in providing advice and support on matters in relation to missing children
- A sound understanding of the issues faced by vulnerable missing children including child sexual exploitation, trafficking, violence, sexual abuse, serious youth violence and substance misuse
- In-depth knowledge of relevant children and young people's legislation in relation to vulnerable children and young people, including safeguarding, child protection and Looked After Children
- Experience of working with children and young people who are vulnerable and potentially victims of child sexual exploitation, emotional, physical or sexual abuse, and be confident in your ability to build a rapport with young people in a time-limited environment or setting
- Experience and knowledge of awareness raising activity with, and the ability to offer advice and guidance to, the workforce
- Knowledge of the principles of effective multi-agency working to safeguard children and young people
- Knowledge of the Children's Acts of 1989 and 2004, Data Protection Act 1998, Statutory Safeguarding Guidance, and the Statutory guidance on children who run away or go missing from home or care (January 2014)
- Able to build positive relationships with children and young people to enhance and support their knowledge, skills and self-confidence so that they can exit dangerous and exploitative situations and relationships and minimise the risk to their own safety and the safety of others
- Able to liaise effectively with other agencies and professionals, with the ability to operate as part of a multi-disciplinary network
- Willingness to undertake further training as required, with a positive approach to self-development, as well as deliver bespoke briefings and training to the workforce when required
- Ability to manage highly sensitive data

**Part B**

The following criteria will be further explored at the interview stage:

- Essential criteria as listed above
- Knowledge of relevant legislation
- Effective written and verbal communication skills, including the ability to present to multi-agency forums
- Ability to work autonomously in respect of managing workloads, prioritising tasks and responding to emerging issues and situations
- Commitment to continuous improvements

- Commitment to anti-discriminatory practice, including promoting the voice of the child/young person
- Commitment to the safety and well-being of children and young people
- Commitment to partnership working
- Time management and ability to work with varying, changeable and demanding workloads, including detailed and full record-keeping

**Additional Requirements**

- Regulated Activity Enhanced DBS Disclosure Certificate
- Current HCPC Registration
- Eligibility to work in the UK
- Flexible approach to work, location, duties and hours