**HOWLETCH LANE PRIMARY SCHOOL**

**SUPERVISORY ASSISTANT – GRADE 1 SCP 10-11**

**PERSON SPECIFICATION**

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| **CATEGORY** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| Application | Application form fully completed and signed | Fully supported in references | Application  References |
| Qualifications | Basic literacy and numeracy skills | Current Food Handling Certificate  Willing to take further training with a particular emphasis on a Child Protection certificate. | Application |
| Experience | Previous experience with working with or caring for children of primary school age | Experience of working in a school environment either in a paid or voluntary capacity. | Application  Interview |
| Personal Skills & Knowledge | An understanding of the welfare, social and emotional needs of children.  Knowledge of how to promote and safeguard the safety and welfare of children.  Knowledge, understanding and commitment to play to benefit the children. | Basic understanding of child development and learning. | Application  Interview |
| Personal Attributes | Able to form good relationships and to work well with colleagues as part of a team.  Able to form supportive, responsive and positive relationships with children.  Flexible, adaptable and can act on initiative and able to be constructive in response to issues and problems as they arise.  Can facilitate & support children’s play in the playground.  Cope with the physical demands of the post.  Able to establish firm and consistent boundaries in relation to children’s behaviour.  Show commitment to the inclusion of all children and an understanding of and commitment to equality of opportunity |  | Application  References  Interview |