

**Benfield School****Person Specification**

Curriculum Leader Geography  
Scale Main/Upper Payscale TLR2c

**Part A: Application Stage**

The following criteria (experience, skills and qualifications) will be used to short-list at the application stage:

**Essential**

1	A DfE recognised and relevant teaching qualification.
2	A BA/BSc Degree in the subject area (or related to the subject area) or relevant in depth knowledge of a subject area.
3	A demonstrable and proven track record of achievement in teaching Geography at KS3 and KS4 if possible KS5
4	A good, up to date knowledge and understanding of Geography curriculum areas.
5	Experience of effective co-ordination / management / leadership within a school setting
6	Experience of managing / supervising teaching and/or support staff.
7	A good, up to date working knowledge and understanding of teaching, learning and behaviour management strategies.
8	Experience of examination / testing requirements in Geography using data to inform teaching.
9	Good written communication skills
10	Evidence of appropriate, relevant and on-going professional development and training.

**Desirable**

11	Other interests / expertise that would benefit learners and the school.
12	Experience of managing a budget.
13	Experience working on or with a School Leadership Team.
14	Able to teach additional Key Stage(s) ie KS5.
15	Experience of developing and delivering in service training for staff

**Part B: Assessment Stage**

Items 1 - 8 of the application stage criteria and the criteria below will be further explored at the assessment stage:

**Essential**

1	An ability to motivate, support and monitor teaching staff to ensure that standards are raised and targets and priorities of the school are achieved.
2	An understanding and ability to set realistic and challenging targets and be able to assess and review learners' progress within an area of the curriculum.

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3	A knowledge and understanding of the school self assessment process.
4	Able to communicate effectively with children, young people, staff and parents/carers.
5	Able to engage and motivate learners in the school environment.
6	Have positive values, attitudes and have high expectations for learners.
7	Be aware of current legislation, policies and guidance on the safeguarding of learners and the promotion of their well being.
8	Able to work collaboratively as member of a team, (and as a leader of a team), and contribute to the professional development of colleagues, including the sharing effective practice.
9	Able to plan, organise and prioritise and manage time effectively.
10	Good verbal, interpersonal and leadership skills.

**Desirable**

11	A willingness to teach across the primary / secondary age range
12	A willingness to contribute to extra curricular activities.
13	A willingness to contribute to whole school development initiatives / school improvement planning.
14	Able to use ICT knowledge and skills in the learning environment.

The following methods of assessment will be used:

Method		Method	
Interview	Yes/No	Presentation	Yes/No
Lesson Observation	Yes/No	Structured discussion with pupils	Yes/No
Other (specify)	Yes/No	Other (specify)	Yes/No

**Part C: Additional Requirements**

The following criteria must be judged as satisfactory when pre-employment checks are completed:

1	Enhanced Certificate of Disclosure from the Disclosure and Barring Service
2	Additional criminal record checks if applicant has lived outside the UK
3	List 99 and/or POCA List (residential establishments only) check
4	Professional Registration/QTS check with the National College for Teaching and Leadership
5	Two references from current and previous employers (or education establishment if applicant not in employment)
6	Medical clearance