**PERSON SPECIFICATION: SITE OPERATIVE (SUMMERHILL) POST REFERENCE: SR-106245**

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. IF THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES THEN A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**

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| REQUIREMENTS | ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) |
| * **Educational/vocational/ occupational qualifications and/or training** * **Specific qualifications (or equivalents)** | * General standard of education (F) | * “Trade” Qualifications (F) * First Aid Certificate (F) * MIDAS qualified |
| * **Work or other relevant experience** | * Experience of carrying out basic maintenance work, minor repairs, DIY, grounds maintenance tasks etc. (F) (I) * Experience of working within a public setting (F) (I) |  |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** | | |

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| REQUIREMENTS | ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | |
| * **Skills, abilities, knowledge and competencies** | * Competent in completing maintenance / DIY tasks to a high standard and in a safe manner. (F) (I) * Ability to use tools and equipment (F) (I) * Ability to work without supervision acting on own initiative. (F) (I) * Understanding of customer care (I) | * Knowledge of Safety related matters.   e.g. Hazard Analysis  COSHH Requirements. (F) (I)   * Knowledge of the countryside and/or outdoor recreational pursuits (F) (I) | |
| * + **General competencies** | * Able to relate to a wide range of people and in a pleasant, professional and supportive manner. (I) * To be adaptable and as part of a staff team respond positively to the needs of the site. (I) * To present a professional and appropriate attitude, manner and appearance. (I) * Able to work outdoors in all seasons (I)   Able to drive (driving licence holder) (F) (I) |  | |
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Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.