

JOB DESCRIPTION

Post: Head Chef

Reporting to: School Business Manager

Salary: £24,396 Full Time Equivalent (Actual Salary £21,863)

Hours of work: 37 hours per week – term time only plus 5 training days and 5 call in days

Responsible for:

- Setting up, maintaining and reviewing a high quality in-house catering service for the Academy
- Working with senior management to lead on nutrition and promoting healthy eating
- Making a major contribution to ensuring that lunchtimes provide quality learning experiences for Academy pupils

Job Role

- To prepare all meals to an excellent standard and to maintain standards of portion control
- To assist in the procurement of all stock and supplies
- To ensure that all equipment and work areas including the dining hall are maintained to a high standard of cleanliness, hygiene and safety practice
- To manage all HACCP controls as set out by the Academy
- To manage food provision including lunchtimes and any other events held by the Academy
- To regularly review the menu using feedback you have obtained from any interested party
- To lead and manage a team of catering staff across two kitchens
- To carry out other reasonable tasks from time to time as directed by the Heads of School
- To oversee that food services are running efficiently
- To encourage pupils to take an interest in food and promote healthy eating by educational activities