**Job profile**

Electrician

Spinal Column Points 29-31

**Group:** Corporate Resources

**Service:** Trading & Commercialisation

**Location:** Shearlegs Road Depot

**Line Manager:** Electrical Assistant Operations Manager

**Job Purpose**

The electrician will be responsible for installing, repairing and maintaining installations. This will be in Gateshead Council building stock as well as buildings belonging to third parties. The majority of this work will be commercial systems although some domestic work will be covered.

**The key roles of this post will include:**

1. Installation of existing and new build electrical systems.
2. Carrying out repairs and fault finding to electrical installations.
3. Working on a wide range of electrical systems such as; general wiring systems, fire alarms, emergency lighting, data, CCTV, H&V and Inspection & Testing.
4. Liaise with tenants/clients with regard to programmes and progress of work.
5. Carrying out work in occupied and empty properties.
6. Complete all necessary documentation associated with the completion of works ensuring a high level of accuracy is maintained.
7. To be proactive in a responsive R&M team to accommodate reactive repairs within a scheme of cyclical works effectively and efficiently.
8. Comply with appropriate specifications and drawings, including inspection, testing and commissioning.
9. To be pro-active in all aspects of the site safety to comply with current legislation and promote a culture of good health & safety practice within the working environment.
10. Providing a high level of customer service. Communicating and interacting positively with others.
11. To engage pro-actively in training provided to develop trade specific and more general skills, knowledge and capabilities.
12. Such other responsibilities allocated appropriate to the grade of the post.

**Knowledge & Qualifications**

**Essential:**

Knowledge / Experience

* Installation, maintenance and servicing regimes in domestic and commercial buildings.
* Working on existing & new build installations.
* Installing, servicing and working on general wiring systems, fire alarms and data.
* Relevant legislation e.g. BS7671 wiring regs, BS5839 Part 1 (fire alarms) and BS5266 (emergency lighting), COSHH, CDM.
* Good verbal and written communication skills.

Qualifications

* Time served/NVQ or equivalent and 17th Edition qualification.
* C&G 2391 Inspection & Testing or equivalent qualification.
* Current CSCS Card.
* Full (category B) UK driving licence.

 **Desirable:**

Knowledge / Experience

* Local Government policies and procedures.
* Wider Health and Safety regulations.
* Mobile working systems.

Qualifications

* Experience on data systems
* BAFE fire alarm qualification.

**Competencies**

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| **Customer Focus**  | Puts the customer first and provides excellent service to both internal and external customers |
| **Communication** | Uses appropriate methods to express information in a clear and concise way to make sure people understand |
| **Team Working** | Works with others to achieve results and develop good working relationships |
| **Making things happen** | Takes responsibility for personal organisation and achieving results |
| **Flexibility** | Adapts to change and works effectively in a variety of situations |
| **Learning and Development** | Actively improves by developing and applying new skills and knowledge and learns from past experiences |